

Critical Asian Studies Referencing System

[10 May 2006]

Beginning with the March 2006 issue *Critical Asian Studies* is using a new referencing system: a modified form of the author-date (Harvard) style. This system has two components: a shorthand citation (placed in a footnote) and a fully annotated, alphabetically arranged Reference List placed at the end of each article. (See *The Chicago Manual of Style*, 15th edition, 16.90ff, for a complete introduction to this system.)

The logic behind this scheme is that the brief citation in the **FOOTNOTES** points the reader to the corresponding entry in the reference list in a clear and unambiguous manner, while the data provided in the **REFERENCE LIST** is accurate and thorough enough for the reader to locate and access the original source document.

Shorthand Citations in Footnotes

CAS departs from the *Chicago Manual* referencing style in that we prefer to place the shorthand citations in footnotes, not in the text of the article. Authors using Microsoft Word to prepare manuscripts for publication in CAS should use Insert-Reference-Footer to insert reference citations in serially numbered order.

The footnote section in CAS articles may also contain discursive material in addition to the brief reference citations. Both types of notes are mixed together and arranged in serial numerical order in the footnotes. See examples below.

Reference List

Authors are required to submit a complete, alphabetically arranged Reference List with their manuscripts. Entries in the Reference List should contain full bibliographical data for every publicly available document given as a citation in the footnotes. (See below for exceptions.) Authors are asked to double check that every citation in the footnotes has a corresponding entry in the Reference List and that the Reference List entry is complete and presented in CAS house style (see below for examples).

Note: Manuscripts submitted for consideration and possible peer review do not need to conform to this CAS referencing style, but if a manuscript is accepted for publication the author will be required to rework the references to conform to CAS house style.

Contact CAS managing editor Tom Fenton (tfenton@igc.org) if you have any questions about using this new reference system.

FOOTNOTE CITATIONS AND REFERENCE LIST ENTRIES

Authors should pay particular attention to the types and placement of punctuation in the examples below and observe when uppercase and lowercase letters are called for. In cases that aren't covered below authors are encouraged to strive for *consistency* and *completeness* in the presentation of references.

Abbreviations: auth = author(s); bk = book(s); chap = chapter(s); fn = footnote(s); info = information; num = number(s); org = organization(s); pg = page(s); ref = reference(s); yr = year; Ref List = Reference List; vol = volume

	FOOTNOTE	REFERENCE LIST	COMMENTS
BOOK [see specimen examples below the table]			
One auth.	³³ . Smith 1997, 313. ³⁴ . [next fn]	Smith, Susan. 1997. <i>Title of book: Subtitle of book with initial capital letter after the color.</i> Place of publication: Name of publisher.	Use italics, not underlining for title and subtitle of books. Pg ref given with no p. or pp. (313 not p. 313)
Two auth.	³³ . Smith and Lee 1997, 313.	Smith, Susan, and Jason Lee. 1997. [rest as above]	Use "and" not the ampersand (&).
More than two auth.	³³ . Smith et al. 1997. ³⁴ . [next fn]	Smith, Susan, Jason Lee, and Robin Velasquez. 1997. [rest as above]	"et al." is not italicized; period (full stop) only after "al." not after "et"
Edited volume	³³ . Smith 1997, 314-18. ³⁴ . [next fn]	Smith, Susan, ed. 1997. [rest as above]	Use "eds." for more than one auth..
Multiple ref in one yr.	³³ . Smith 1998a, 28-56; 1998b, 114-18. ³⁴ . [next fn]	Smith, Susan. 1998a. <i>Title of book: Subtitle of book.</i> Place of publication: Name of publisher. Smith, Susan. 1998b. [rest as above]	Double check that citations in the fn point to the correct reference in the Ref List.
Multiple ref in one citation	³³ . Yi 1998; Fan 2004; Lee 2006. ³⁴ . [next fn]	Fan, Chong-yi. 2004. [rest as above] Lee, Sam. 2006. [rest as above] Yi, Susan. 1998. [rest as above]	Use semicolon to separate citations in fn. Arrange entries in alphabetical order in the Ref List.
Chap. in edited bk.	³³ . Lee 2004, 323. ³⁴ . [next fn]	Lee, June. 2004. Title of chap without quotation marks and all lowercase except for proper names. In Fan 2004, 320-42.	Note that two Ref List entries are required: Fan 2004 contains chap by Lee. The page ref in the fn indicates the point of the quotation; pg ref in Ref List indicate length of chap. in bk.
Org auth	³³ . World Bank 1999. ³⁴ . [next fn]	World Bank. 1999. <i>Title of World Bank publication: Subtitle if necessary.</i> Place of pub: Publisher.	
JOURNAL ARTICLE [see specimen examples below the table]			
One auth	³³ . Roberts 2004. ³⁴ . [next fn]	Roberts, Gregory J. 2004. Title of journal article in sentence style (meaning initial capital letter only). <i>Name of Journal</i> 2 (3): 211-24.	Note arrangement of vol + issue num + pg num: 2 (3): 211-24. Month and season info are not required if issue num is given (i.e., vol. 2, no. 3 in this citation).
[other examples]	³³ . Roberts 2004. ³⁴ . [next fn]	Roberts, Gregory J. 2004. Title of magazine article in sentence style. <i>Name of Magazine</i> 2: 211-24.	Vol num but no issue num = vol 2, pp. 211-14.
	³³ . Roberts 2004. ³⁴ . [next fn]	Roberts, Gregory J. 2004. Title of newspaper article in sentence style. <i>Name of Newspaper</i> , 2 March: 211-24.	Newspaper article appeared in the 2 March 2004 edition of <i>Name of Newspaper</i> (e.g., <i>New York Times</i>).

Specimen References

Book

Footnote: McCargo and Ukrist 2005.

Ref List: McCargo, Duncan, and Ukrist Pathmanand. 2005. *The Thaksinization of Thailand*. Copenhagen: NIAS Press.

Chapter in Book

Footnote: Omar 2005.

Ref List: Omar Farouk Bajunid. 2005. Islam, nationalism, and the Thai state. In Wattana 2005.

Another Ref List entry is required in this case: Wattana Sugunnasil, ed. 2005. *Dynamic diversity in southern Thailand*. Chiang Mai: Silkworm.

Journal Article

Footnote: Albertini 2003.

Ref List: Albertini, Tamara. 2003. The seductiveness of certainty: The destruction of Islam's intellectual legacy by the fundamentalists. *Philosophy East and West* 53 (4): 455–71.

Magazine Article

Footnote: Elegant 2002, 34.

Ref List: Elegant, Simon. 2002. Unmasking terror. *Time*, 18 November. 25-42.

Newspaper Article [Note: CAS prefers full newspaper references, meaning author, article title, and pg ref, but in cases where only the newspaper title and date are available put this information in the footnote with nothing in the Ref List.

Footnote: Bangkok Post, 8 March 2004.

Ref List: [nothing]

Translated Titles [Note the use of square brackets for translated titles.]

Footnote: Phumibutra 2004.

Ref List: Phumibutra. 2004. *Nung roi hong sop: khwam tai mi chiwit* [106 dead bodies: The living death]. Bangkok: Khean Phaendin.

Translator's Name

Footnote: Pramooedya 1999.

Ref List: Pramooedya Ananta Toer. 1999. *The mute's soliloquy: A memoir*. Trans. Willem Samuels. New York: Hyperion East.

Theses/dissertations

Footnote: Suria 1998.

Ref List: Suria Saniwa bin Wan Mahmood. 1998. De-radicalization of minority dissent: A case study of the Malay-Muslim movement in southern Thailand, 1980–1994. Master's thesis, School of Social Science, Science University of Malaysia.

Personal Communications and Interviews

If the original source material is not publicly available, as in the case of personal communications and interview transcripts, then there is no need for a Ref List entry. Simply supply the information in the footnote, e.g.,³³ Interview with So-and-so, Bangkok, 2 February 2005.

Website Citations

If the reference is simply to a website provide this information (with date accessed) in the footnote only.

Footnote: For background on this issue, see www.nameofwebsite.org (accessed 9 September 2005).

Ref List: [nothing]

If the website reference accompanies other reference data such as a publication title, then information is given in both places.

Footnote: Smith 2005.

Ref List: Smith, Lucy. 2005. Political economy of development in Pakistan. Paper delivered at a conference entitled "Development in South Asia." Johns Hopkins University. 5 August 2004. Available online at www.nameofwebsite.edu (accessed 9 October 2004).