

## Instructions to authors

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1. Submissions should be in English and should normally not exceed 7 500 words.
2. Submission of a manuscript implies that the work has not been published before, nor that it is under consideration for publication elsewhere.
3. Manuscripts should be submitted by email to:  
  
Dr H Raubenheimer  
Deputy Editor  
Investment Analysts Journal  
Email: [heidiraub@telkomsa.net](mailto:heidiraub@telkomsa.net)
4. The first page of the document should be a title page stating: title, author(s), affiliation(s) and contact address(s). The title of the article should be repeated on the second page, and be followed by an abstract of approximately 100 words.
5. Articles must be typed in MS Word, double spaced with wide margins, typed in Arial font 10 and be in final form for consideration by the Editorial Committee. Number all pages sequentially.
6. An attempt should be made to limit the number of graphs included in any article.
7. Tables of statistical data should be kept as clear and brief as possible.
8. Figures, charts and tables should be submitted on separate pages. The approximate position in the text of figures and tables should be indicated as follows:  
  
INSERT FIGURE 1 ABOUT HERE
9. Excel spreadsheets containing the charts and the data used to generate the graphs should accompany the submission.
10. A distinction should be made between footnotes and references.
11. Footnotes, elaborations or explanations of the main text, should be numbered and should appear at the end of the article, not at the bottom of the page to which they relate.
12. References should be listed at the end of the article in alphabetical order according to the family names of the first mentioned authors and should take the forms illustrated below:
  - Smith J. 1986. An inquiry into market efficiency. *Journal of Finance*, 29(2):19-23.
  - Jones PF and De Kock PJS. 1975. *Financial Analysis*. Oxford: Oxford University Press.
  - When a particular work is referred to in the main text, the form adopted should accord with the following example:  
  
“... such a conclusion has to be rejected” (Smith, 1986:29).
13. The editor will screen articles submitted to the journal. Those passing the initial screening are sent to two reviewers for evaluation using a double blind review procedure.
14. Prior to publication a proof will be sent to the author for checking. Corrected proofs should be returned within three days of receipt.
15. The editor reserves the right to make the final decision with respect to publication.