

Our goal

The *Health Promotion Journal of Australia* aims to facilitate communication between researchers, practitioners and policymakers involved in health promotion activities. Preference is given to practical examples of policies, theories, strategies and programs that utilise educational, organisational, economic and/or environmental approaches to health promotion and their evaluation. We welcome papers or brief reports on programs, professional viewpoints, guidelines for practice or evaluation methodologies.

Submissions

Authors should submit one (1) printed copy and an electronic disc version of both the manuscript and the covering letter in a Word-compatible, PC format. The disc should be labelled with the title, authors, date, word processing package. The accompanying cover letter should include a brief description of the project and its relevance to health promotion. The printed letter must be signed by all authors (electronic signatures are not generally sufficient). It should state that the contents are the authors' original work and that the paper is not currently submitted for publication to another journal. Please provide postal and e-mail addresses and telephone and fax numbers for all the authors. While initial submissions are to be posted, subsequent correspondence and re-submission may be via e-mail.

The style of the text should be consistent with the style guidelines in the *Ausinfo Style Manual for Editors and Printers*, 5th edn, Canberra: Australian Government Publishing Service; 1998. Spelling should comply with British conventions and the Macquarie Dictionary. Do not use acronyms unless defined. Double quotation marks should be used on quotations from speech or published works and any quotations exceeding 30 words should be set as a separate paragraph. Use single quotation marks for colloquial terms, slang or words not in general usage and italic (not underline) for emphasis.

Review process

Each manuscript received will be acknowledged. Review comments will be sent to the nominated corresponding author. Accepted manuscripts will be sub-edited to conform to journal style and space constraints. Authors will be required to sign a copyright agreement. A PDF of the page proofs is sent to the corresponding author for approval.

Articles

Papers should be 2,000-3,500 words in length (including the Abstract, but not the references) preferably with no more than six tables and/or illustrations and 40 references.

Brief reports

Brief reports are intended to expedite dissemination of information about the development and implementation of health promotion projects. This includes projects in the process of implementation or evaluation, ongoing or completed health promotion projects and smaller pilot demonstrations projects. It includes reports on local implementation of national strategies where particular problems or need for modification have arisen. Word count: 1,200 words, 2 tables and/or illustrations, and 20 references.

Letters to the editor

Letters to the editor provide an opportunity for discussion of *Journal* articles and for comment on matters of immediate public interest. They should be no more than 400 words, 1 table and 10 references.

Abstract

A 200-250 word structured abstract should be presented under five headings: Issue addressed (why you conducted the program or project); Methods (what you did or, for brief reports, an outline of the project); Results (what happened); Conclusions (what you learnt from conducting the program or project); and So what? (the relevance of your findings to health promotion).

Acknowledgements

Participation other than that of the authors may be acknowledged, but should be kept to a minimum. Please place these just before the references.

References

Cite references by number in the text and list in order according to the Vancouver system. For example: 1. Author's name and initial. Title of article. *Health Promotion Journal of Australia* 1997;(7):22-5. For further guidelines see the *Ausinfo Style Manual for Editors and Printers* (5th edn 1998), pages 170-171. If there are any more than six authors, list the first six and use et al. to denote others. Abbreviate journal titles according to the style used in Index Medicus. Consult the list of Journals Indexed for Medline

Tables and figures

Tables and figures should be referenced in the text and included on separate sheets at the end of the article. Indicate in the text the desired position for placement of tables and figures. Please take particular care with submission of electronic graphics to ensure that they are of an appropriate format. Use only black and percentages of black, not colours or patterns. Figures usually can be used from within a Word file, but we would prefer the original graphic format; photographs and other illustrations must be supplied as high resolution files in their native format (e.g. TIF, EPS, JPC). If in doubt about the suitability of a format, contact the Journal administration office. As submissions are e-mailed to reviewers, please keep file sizes to a minimum.

Financial disclosure

The Journal requires that authors identify such interests. Authors who have been funded to carry out any aspects of the intervention they are writing about (e.g. to do an evaluation or conduct a survey) must specify this in the acknowledgements section of the article.

Submissions

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