

## Instructions for Authors

**MORE**

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These notes are in accordance with the International Committee of Medical Journal Editors, Uniform Requirements for Manuscripts, see <http://www.icmje.org/index.html>

### SCOPE AND TYPES OF CONTRIBUTION

*Paediatrics and International Child Health*, a peer-reviewed journal, publishes reports of clinical problems, achievements and research in paediatrics and child health in the tropics and sub-tropics. It also accepts relevant papers from industrialised countries.

#### Types of contribution include:

- **Original Research Papers** should be no more than 7,000 words and should be divided into the following sections: Abstract, Keywords and Short Title, Introduction, Methods, Results, Discussion. Authors submitting randomised controlled trials should follow the CONSORT statement.
- **Review Articles** (invited, narrative and systematic) should have a maximum of 6,000 words. Authors should consult PRISMA (Preferred Reporting Items for Systematic Reviews and Meta-Analyses) to help them improve reporting, see <http://www.prisma-statement.org/statement.htm>. Please consult the editor-in-chief before submitting a review.
- **Commentaries** should have a maximum of 1,500 words and should respond to and focus on a recently published paper(s).
- **Short Communications/Work in Progress Reports** should describe completed projects of short duration or short papers on incomplete new projects.
- **Case Reports** not exceeding 2,000 words and 4 figures should include a short, unstructured abstract which summarises the important details of the case(s), followed by a concluding sentence(s), an introduction, report of the case(s) and discussion.

- **Book Reviews** should be emailed as Microsoft Word Documents to the editor-in-chief at [vcoulter@maneypublishing.com](mailto:vcoulter@maneypublishing.com). Reviews should include full citation information on the reviewed book.
- **Letters to the Editor** generally will be accepted only if they refer to papers published in the journal.
- **Conference Proceedings** in the form of peer-reviewed extended abstracts can be published as separate supplements. Please contact the publisher's office or the editor-in-chief in the first instance.

## **SUBMISSION PROCEDURE**

Articles must be submitted online at [www.editorialmanager.com/pch](http://www.editorialmanager.com/pch). Instructions on how to register and submit a paper are available at this URL and author tutorials can be found at [www.maneypublishing.com/web/editorial\\_manager\\_tutorials](http://www.maneypublishing.com/web/editorial_manager_tutorials).

For an **initial submission** you must upload a Word file containing the complete paper **or** a Word file containing the text, references, tables and figure captions plus an individual file of each figure, prepared to the specification laid out below. You will be asked to input separately the title, abstract and keywords for the article and contact details for all authors.

When submitting a **revised article** you must upload: (i) a text file in Word or rtf format containing the revised text, references, tables and figure captions, prepared to the specification outlined below; (ii) a separate high resolution image file of each figure (see guidelines below); (iii) a response to the referees' comments as a Word file. It is not necessary to upload for a second time files which were uploaded with the initial submission and have not been altered.

## **BRIEF FORMATTING AND STYLE GUIDELINES**

In preparing the manuscript as a Word or rtf file, there is no need to format the article to a specific layout or template, but please include italic or bold type where necessary. Manuscripts must be written in English.

Double spacing should be used throughout all portions of your manuscript (except the list of references) and all pages should be numbered consecutively. Consistency in spacing, punctuation and spelling is essential.

Papers should be set out as follows with each section beginning on a separate sheet: title page, abstract, key words and short title, text, acknowledgments, references, tables, legends to figures and illustrations.

**Abstracts** The abstract should summarise the contents of the article.

**Structured abstracts** are obligatory when submitting original articles and should be written under the following headings: Background, Aims, Objectives, Methods, Results, Conclusion.

Articles on Clinical Trials should contain structured abstracts which include the terms that the CONSORT group has identified as essential ([www.consortstatement.org/?=1190](http://www.consortstatement.org/?=1190)).

Abstracts for Case Reports should be **unstructured** but should summarise the background, main details of the case(s) and conclusion.

**References** should be presented in the Vancouver style, numbered in the order in which they are first cited and listed in numerical order on a separate page in single spacing at the end of the paper. Arabic numerals in superscript form are used outside the punctuation mark, *e.g.* <sup>6</sup>.

References cited *only* in tables or illustrations must be numbered in accordance with the sequence established by their first mention in the text. Provide the names and initials of all authors, but if there are more than six, give only the first six followed by, '*et al.*'

**Titles of journals** should be abbreviated as they appear in the MEDLINE Journals Database:

Duggan M. Anthropometry as a tool for measuring malnutrition: impact of the new WHO growth standards and reference. *Ann Trop Paediatr.* 2010;1:1–17.

### **Books**

Starke JR, Munoz F. Tuberculosis. In: Behrman RE, Kliegman RM, Jenson HB, editors. *Nelson Textbook of Pediatrics*, 16th ed. Philadelphia, PA: WB Saunders; 2000. p. 212.

### **Internet Documents**

World Health Organization and UNICEF. Growth Standards and the Identification of Severe Acute Malnutrition in Infants and Children, Joint Statement, 2009; 1–3. [updated 2005 June 23; cited 2005 Jun 30]. Available from: [http://www.unicef.org/nutrition/files/stmt\\_child\\_growth\\_sam\\_final.pdf](http://www.unicef.org/nutrition/files/stmt_child_growth_sam_final.pdf)

### **E-Journals**

Evans C, Dunstan HR, Rothkirch T, *et al.* Altered amino acid excretion in children with autism. *Nutr Neurosci* [Internet]. 2008 [cited 2009 Aug 12]; 11:259–64. Available from <http://www.ingentaconnect.com/content/maney/nns>.

### **Illustrations and Figures**

Illustrations should be numbered sequentially using arabic numerals and submitted on separate pages. Each must have a caption and, where necessary, the source. Subfigures should be appropriately lettered in capitals (*e.g.* A, B); the size of letters should be appropriate to that of the illustration. Within the text, figures and tables should be referred to by number (*e.g.* Fig. 1, Table 1) and the preferred position and groupings should be clearly indicated within the text.

The author will be required to provide images in CMYK format as TIFF or EPS files at high resolution suitable for printing. Images should be submitted at a minimum input scanning resolution of 300 dpi for full colour, 350–400 dpi for half tones, 600 dpi for slides or transparencies, 800 dpi for simple line and 1200 dpi for fine line illustrations. Please note that the final reproduction quality is dependent on the quality of the original illustration. Where graphs which were originally in colour are included, ensure that the components (e.g. blocks or segments) are suitably contrasting, by shading or texture, in black and white. Figure files should be in their original, fully editable format, such as Excel.

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Significant digital manipulation of images must be acknowledged in the figure caption.

### **Language-editing**

Submissions are vetted for quality of English and may be rejected on these grounds before being sent for review. Authors may wish to use a language-editing service to refine the use of English in their manuscript before submission. For information about language-editing services and discounts for Maney authors, please visit <http://www.maneypublishing.com/languageediting>.

Use of an editing service does not guarantee that your paper will be accepted for publication. A decision will be made following the usual peer review process.

### **ONLINE COLOUR**

Colour illustrations will be published in the online version of the journal free of charge. Images submitted in colour will be published in black and white in the printed journal (unless otherwise agreed with the journal editor and paid for by the author). Authors should bear these requirements in mind when preparing images for submission.

### **PUBLISHING ETHICS**



Maney's healthcare journals are now members of COPE (the Committee on Publication Ethics). *Paediatrics and International Child Health* supports the ethical principles set out by the Committee on Publication Ethics (COPE) available [here](#) on

their website.

### **Protection of Human Subjects and Animals in Research**

Clinical research and papers reporting experiments on healthy volunteers, patients or animals must conform to the guidelines approved by a named research ethics committee (institutional or national) and conform with the Helsinki Declaration of 1975 as revised in 2000. A statement to this effect should be included at the submission stage. Authors should be aware that reports of studies requiring ethics approval which was not obtained will be rejected.

### **Informed Consent**

Patients have a right to privacy and wherever possible informed consent must be obtained before identifying information is published. Authors should indicate at the submission stage if they have included identifying patient information in their article, in the form of photographs, personal information or specific details of treatment. This includes names, initials and hospital numbers. Authors are asked to indicate if they were able to obtain permission to use personal information (written or verbal). If they were not able to obtain direct permission from the patient they must indicate why not. In some cases the editors may require identifying information to be removed or photographs to be adapted. Any queries or suggested changes will be discussed and communicated to authors by the editors at the review stage.

### **Conflict-of-Interest Notification**

It is the policy of Maney Publishing and Paediatrics and International Child Health to adhere to the Conflict-of-Interest policy recommended by the International Committee of Medical Journal Editors (ICMJE)  
[http://www.icmje.org/ethical\\_4conflicts.html](http://www.icmje.org/ethical_4conflicts.html).

Relationships that could be viewed as presenting a conflict-of-interest must be declared at the submission stage. The corresponding author, or author responsible for the submission, must make the declaration on behalf of all co-authors. If there are no conflicts-of-interest, authors should explicitly state that there are none during the submission process.

Any affiliation with an organisation with a financial interest, direct or indirect, in the subject matter of the paper should be explicitly stated. Authors should make a full disclosure. Authors should also identify individuals who provided writing or other assistance and disclose the funding source for the assistance.

The statement of conflict-of-interest will be printed at the end of the paper if accepted for publication after peer review. All papers in Paediatrics and International Child Health either include a statement of conflict-of-interest, or indicate explicitly that there is none.

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Revised proofs will not be supplied to authors.

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