

# Nephrology Nursing Journal

Journal of the American Nephrology Nurses' Association

## Guidelines for Authors

The *Nephrology Nursing Journal* is the official publication of the American Nephrology Nurses' Association (ANNA). The *Nephrology Nursing Journal* is a refereed clinical and scientific publication that provides current information on a wide variety of subjects to facilitate the practice of professional nephrology nursing. Its purpose is to disseminate information on the latest advances in research, practice, and education to nephrology nurses and to positively influence the quality of care provided.

The *Nephrology Nursing Journal* welcomes both solicited and unsolicited manuscripts and suggestions for articles. Authors may submit completed articles or a detailed outline of the proposed content. Manuscript queries should be submitted to BethUlrich@aol.com. All materials must be original and submitted for the exclusive use of the *Nephrology Nursing Journal*.

Complete author guidelines, guidelines for submissions to the various *Nephrology Nursing Journal* Departments, and criteria for manuscript review can be found at the ANNA website, [www.annanurse.org/journal](http://www.annanurse.org/journal). Highlights of the *Nephrology Nursing Journal* guidelines are provided below.

### Manuscript Preparation

Manuscript format should follow the guidelines established by the *Publication Manual of the American Psychological Association*, 6th edition (Washington, DC: American Psychological Association, 2010). Authors should refer to that text for all details of their manuscript.

**Length and submission.** Manuscripts must be double-spaced, paginated, and typed on one side of 8-1/2" x 11" paper. Length of submitted manuscripts varies with the content.

**Author information and biographical statement.** Include the author(s) name(s) on a separate page, indicating primary author, contact address, telephone and fax numbers, and an e-mail address.

Include on a separate page, a 2-sentence autobiographical statement for each author describing the current employment and credentials for each.

**Disclosure statement.** Include a statement signed by all authors that the contents, in whole or in part, have not been previously reported, and are not under consideration for

publication elsewhere, nor will be, until a decision is made by the *Nephrology Nursing Journal* Editor.

**Abstract.** Include a complete but succinct abstract for all manuscripts.

### References

References, photographs, tables, and all other details of style must conform with the *Publication Manual of the American Psychological Association* (APA, 6th ed., 2010). All references in text should be cited by author and date, for example, (Doe & Brown, 2010). List all references in alphabetical order. Only use references that are actually cited within the text. Authors are encouraged to provide the digital object identifier (DOI) number for all references when possible directly after the citation.

**Citing multiple authors:** In-text citations with six or more authors should include the first author followed by et al., even in the first citation.

In the list of References, if there are eight authors or more, list the first six, then three ellipses, then the last author. If there are seven authors, list all seven. Sample references are shown below:

Doe, J.R., Brown, M.S., Smith, J.R., Jones, M.S., Thomas, J.R., White, M.S., ... James, J.R. (2010). Coping with hospitalization. *Nephrology Nursing Journal*, 27(2), 115-120. (Journal Article)

Doe, J.R., Brown, M.S., Trent, J.R., Michaels, M.S., Bradley, J.R., Willis, M.S., & Williams, J.R. (2010). *Nephrology nursing care*. New York: Academic Press. (Book)

**Photographs.** Photographs may be 35 mm slides, prints, or digital. Photograph prints must be 4" x 5" or larger, of good contrast, and printed on glossy paper. Digital photographs must be of a resolution at least 300 dpi or a minimum of 1280 x 960 pixels.

**Tables and figures.** Tables and figures must be submitted in black ink on white paper and be of high quality contrast. Provide detailed legends at the top of each table or figure. If the table or figure is taken from another source, include a full reference citation at the bottom of the page. Obtaining permission to reprint another's work is the responsibility of the author.

### Submission Requirements

All manuscripts must be MS Word format. Manuscripts must NOT contain reference software codes, and the use of reference software is highly discouraged.

Manuscripts must be submitted in both electronic and hard copy formats. Electronic submission may be sent via E-mail or CD. E-mails may be sent to Joe Tonzelli, Editorial Coordinator, at [joe@ajj.com](mailto:joe@ajj.com). Please also send two hard copies of the manuscript by mail (address below).

Authors must retain a copy of the submitted manuscript, including illustrations, graphs, and/or charts. Authors will receive an acknowledgment within 14 days of mailing hard copies.

### Copyright

All material published in the *Nephrology Nursing Journal* is protected by copyright. The *Nephrology Nursing Journal* does not accept responsibility for statements or claims made by contributors. All authors are required to sign a copyright release form and a disclosure of conflict statement.

### Review Process

The *Nephrology Nursing Journal* is a refereed publication. Manuscripts are sent to members of the Editorial Board and/or Manuscript Review Panel with the Editor having the final decision about disposition of manuscripts. Manuscripts are reviewed anonymously. Decisions are made based on the reviewers' recommendations on relevance to *Nephrology Nursing Journal* readership, originality, educational value, strength of conclusions (where applicable), clarity, and conciseness of literary expression. All editorial corrections, clarifications, and additions requested in the review process are the responsibility of the author.

**Submit manuscripts to:**  
Joe Tonzelli, Editorial Coordinator  
*Nephrology Nursing Journal*  
East Holly Ave/Box 56  
Pitman, NJ 08071-0056

Updated 1-3-2012