

## INSTRUCTIONS FOR AUTHORS

1. MALACOLOGIA publishes original research on the Mollusca that is of high quality and of broad international interest. Papers combining synthesis with innovation are particularly desired. While publishing symposia from time to time, MALACOLOGIA encourages submission of single manuscripts on diverse topics. Papers of local geographical or systematic interest should be submitted elsewhere, as should papers whose primary thrust is physiology or biochemistry. Nearly all branches of malacology are represented on the pages of MALACOLOGIA.

2. Manuscripts submitted for publication are received with the tacit understanding that they have not been submitted or published elsewhere in whole or in part.

3. Manuscripts must be in English, but may include an expanded abstract in a foreign language as well as the usual brief abstract in English. Both American and British spellings are allowed.

4. Unless indicated otherwise below, contributors should follow the recommendations in the *Council of Biology Editors (CBE) Style Manual*, the latest edition (November 1994, ISBN #0521-471-540) of which is available for U.S. \$39.95 plus \$4.00 shipping from Cambridge University Press, Order Department, 110 Midland Avenue, Port Chester, NY 10573, U.S.A.

5. Be brief.

6. Manuscripts must be typed on one side of good quality white paper, double-spaced throughout (including the references, tables and figure captions), and with ample margins. Tables and figure captions should be typed on separate pages and put at the end of the manuscript. Make the hierarchy of headings within the text simple and consistent. Avoid internal page references (which have to be added in page proof).

7. Choose a running title (a shortened version of the main title) of fewer than 50 letters and spaces.

8. Provide a concise and informative Abstract summarizing not only contents but results. A separate summary generally is superfluous.

9. Supply between five and eight key (topic) words to go at the end of the Abstract.

10. Use the metric system throughout. Micron should be abbreviated  $\mu\text{m}$ .

11. Illustrations are printed either in one column or the full width of a page of the journal, so plan accordingly. The maximum size of a printed figure is 13.5 x 20.0 cm (preferably not as tall as this so that the caption does not have to be on the opposite page).

12. Drawings and lettering must be dark black on white, blue tracing, or blue-lined paper. Lines, stippling, letters and numbers should be thick enough to allow reduction by  $\frac{1}{2}$  or  $\frac{1}{3}$ . Letters and numbers should be at least 3 mm high after reduction. Several drawings or photographs may be grouped together to fit a page. Photographs are to be high contrast. High contrast is especially important for histological photographs.

13. All illustrations are to be numbered sequentially as figures (not grouped as plates or as lettered subseries), and are to be arranged as closely as possible to the order in which they are first cited in the text. Each figure must be cited in the text.

14. Scale lines are required for all non-diagrammatic figures, and should be convenient lengths (e.g., "200  $\mu\text{m}$ ," not "163  $\mu\text{m}$ "). Magnifications in captions are not acceptable.

15. All illustrations should be mounted, numbered, labeled or lettered, i.e. ready for the printer. Be professional. Sloppy illustrations, labels, borders will not be accepted. If assistance is required of Malacologia's office, the author will be charged for services rendered.

All computer-generated graphics must be submitted on a CD-Rom. Submit such graphics as TIFF files. Black and white graphics must have a final resolution of 1200 dpi, gray-step and color graphics, 300 dpi. In line drawings, the minimum line width of 0.2mm (i.e. 0.567 pt) is required (as measured by final size). For half-tone illustrations (gray-step), final letter size should be 3mm; for black and white line drawings, at least 2mm.

16. A caption should summarize what is shown in an illustration, and should not duplicate information given in the text. Each lettered abbreviation labeling an individual feature in a figure must either be explained in each caption (listed alphabetically), or be grouped in one alphabetic sequence after the Methods section. Use the latter method if many abbreviations are repeated on different figures.

17. Tables are to be used sparingly, and vertical lines not at all.