

Guidelines for Associate Editors

Initial Evaluation

Upon receiving a paper, please carry out an initial evaluation first to judge its suitability against the scope of SII. Specifically, does the paper concern statistics and its interface? Is the paper interesting and significant? Are the results and interpretation valid? Please reject those papers of little chance to be published in SII. Please bear in mind that some of our authors' first language may not be English: be encouraging and constructive. If you do not feel strongly to reject the paper within the first 30 minutes, you may want to go ahead with a full review.

Please record your evaluation via EJMS within two weeks of receipt of the paper. If you recommend rejection at this stage, please include some rationale that the Editor can use in their response to the author, but there is no need for this to be very detailed.

Review

If you choose a full review, you need to identify two referees, and yourself can be included as one referee. The referees are requested to send in detailed reports in four weeks if at all possible. They are advised to consult the guidelines for referees for specific instructions.

At the end of the review stage, you are asked to make one of the following recommendations to the Editor via EJMS:

Accept. A paper will be accepted, subject to minor revision/correction if necessary. The new version may or may not be sent back to referees.

Invitation for major revision. A revised version will be sent back to the referees for re-evaluation. Authors will be advised that there is no guarantee of acceptance at this stage.

Reject. A clear explanation by the Associate Editor and the Editor will be given to the authors as to why the paper is not suitable for SII.

In every case, the EJMS system will allow the author to receive the relevant referee reports after the Editor has made the final decision.