

The Turkish Journal of Botany is an international journal covering all aspects relating to botany.

The following types of article will be considered:

1. **Research Articles:** Original research in various fields of botany will be evaluated as research articles. Papers must include an English abstract and if possible a Turkish abstract.

2. **Research Notes:** These include articles such as preliminary notes on a study, manuscripts on the morphological, anatomical, cytological, chemical and other properties of plant species and new records

3. **Reviews:** Reviews of recent developments, improvements, discoveries and ideas in various fields of botany will be requested by the editor or advisory board.

4. **Letters to the Editor:** These include opinions, comments relating to the publishing policy of the Turkish Journal of Botany, news and suggestions. Letters are not to exceed a single page.

All manuscripts will be subject to multiple **peer review** before publication. Submitted manuscripts must not be under consideration for publication elsewhere or have already been published. The editor reserves the right to decide that a paper may be treated as a Research Note.

The use of someone else's ideas or words in their original form or slightly changed without a proper citation is considered plagiarism and will not be tolerated. Even if a citation is given, if quotation marks (" ") are not placed around words taken directly from another author's work, the author is still guilty of plagiarism.

Manuscripts can only be submitted through our on-line system <http://journals.tubitak.gov.tr/botany/>

Other correspondence should be sent to:

E-mail: bot@tubitak.gov.tr

or

Turkish Journal of Botany

TÜBİTAK, Akademik Yayınlar Müdürlüğü,

Atatürk Bulvarı, No: 221,

Kavaklıdere 06100, Ankara - TURKEY

SUBMISSION OF MANUSCRIPTS

1. **Manuscripts** must be double-spaced with ample margins. All manuscripts must be accompanied by the **Copyright Release Form**, which can be found following the Instructions. This form must be completed and signed by all the authors before processing of the manuscript can begin.

Manuscripts must be written in **British English**. Contributors who are not native English speakers are strongly advised to ensure that a colleague fluent in the English language, if none of the authors is so, has reviewed their manuscript. Concise English without jargon should be used. Repetitive use of long sentences

and passive tense should be avoided. It is strongly recommended that the text be run through computer **spelling** and **grammar programs**. In general, the journal follows the conventions of **Scientific Style and Format: The CSE Manual for Authors, Editors, and Publishers**, Council of Science Editors, 7th ed., Reston, VA, USA, 2006. All **abbreviations** and **acronyms** should be defined at first mention. To facilitate reader comprehension, abbreviations should be used sparingly. **Latin terms** such as et al., in situ, in vitro, or in vivo should not be italicised. Degree symbols (°) must be used (from the Symbol list on the Insert menu in Microsoft Word) and not superscript letter “o” or number “0”. Multiplication symbols must be used (×) and not small “x” letters. Spaces must be inserted between numbers and units (e.g., 3 kg) and between numbers and mathematical symbols (+, −, ×, =, >, <), but not between numbers and percent symbols (e.g., 45%).

After the manuscript has been accepted for publication, i.e. after referee-recommended revisions are complete, the authors will not be permitted to make any additions. Before publication, the **galley proof** is always sent to the authors for correction. Mistakes or omissions that occur due to some negligence on our part during the final printing will be rectified in an errata section of a later issue. However, this does not include those errors left uncorrected by the authors in the galley proofs.

All due care will be taken with material submitted, but the Advisory Board and the publisher cannot be held responsible for any loss or damage.

2. **Manuscripts** should have the following **format**: title, name(s) of author(s), key words (3-10), abstract, text, references, tables/figures. The title page should be a separate file and should contain the following information: title of manuscript, and full names and addresses of all authors. The corresponding author should be clearly indicated with his/her name; full postal address: telephone, mobile phone (if applicable) and fax numbers; and e-mail address.

3. The **title** of the manuscript must be in **title case** (e.g., Comparative Morphological and Anatomical Studies of *Hymenocrater bituminosus* Fisch. & C.A.Mey. (Lamiaceae) in Turkey).

4. The **abstract** must be brief and informative and must not exceed 200 words. It should include all new names, combinations and rank transfers.

5. **The text** may be divided into reasonable subdivisions by the authors, but the aim of the article, results and discussion must be included. An Introduction and Materials and Methods section may also be included if appropriate.

Within the main text, **author abbreviations** should follow: Brummitt RK & Powell CE (eds) (1992). *Authors of Plant Names*. Kew: Royal Botanic Gardens, Kew; Kirk PM & Ansell AE (1992). *Authors of Fungal Names* [Index to Fungi Supplement]. Wallingford: CAB International.

Abbreviations for herbaria should follow: Holmgren PK, Holmgren NH & Barnett LC (eds) (1990). *Index Herbariorum. Part I: The Herbaria of the World* [Regnum Veg. vol. 120]. New York: New York Botanical Garden. Updated information for herbaria is available at <http://www.nybg.org/bsci/ih/>.

Palaeobotany and palynology terminology should follow: Punt W, Blackmore S, Nilsson S & Le Thomas A (1994). *Glossary of Pollen and Spore Terminology*. Utrecht: LPP Foundation (LPP contributions series, no. 1), available at <<http://www.bio.uu.nl/npalaeo/glossary/index.htm>>.

Abbreviations for journal names should follow: Lawrence GHM, Buchheim AFG, Daniels GS & Dolezal H (eds) (1968). *Botanico-Periodicum-Huntianum*. Pittsburgh: Hunt Botanical Library; Bridson GDR (ed.) (1991). *Botanico-Periodicum-Huntianum/Supplementum*. Pittsburgh: Hunt Institute for Botanical Documentation.

Abbreviations for book titles should follow: Stafleu FA & Cowan RS (eds) (1976-88). *Taxonomic Literature*. 2nd edition. 7 vols [Regnum Veg. vols 94, 98, 105, 110, 112, 115, 116]; Stafleu FA, Mennega

EA (eds) (1992-). *Taxonomic Literature*. Supplements [Regnum Veg. vols 125, 130, 132], except that all abbreviated words should be capitalised, e.g., Sp. Pl. not Sp. pl.

References in the text should be cited by author and publication date: (Long, 1944) or 'as stated by Güneş (1999)'. Multiple references should be arranged chronologically. For three or more authors use 'et al.' for example '(Özcan et al., 1998)'. The manuscript should be carefully checked to ensure that the spellings of authors' names are exactly the same in the text as in the reference list. Authors bear primary responsibility for the accuracy of all references.

6. In the **reference list**, references should be given in alphabetical order and should appear in the following style:

Journal articles: (i) Surname(s) and initial(s) of author(s), (ii) Year of publication (in parentheses), (iii) Title of article (in lower case), (iv) Title of journal (in italics), (v) Volume number, (vi) Page numbers.

For example, Güneş T (1999). An investigation on rooting of *Juglans regia* L. hardwood cuttings. *Turk J Bot* 23: 367-372.

Özcan S, Sevimay CS, Yıldız M, Sancak C & Özgen M (1998). Prolific shoot regeneration from immature embryo explants of sainfoin (*Onobrychis viciifolia* Scop.). *Plant Cell Rep* 16: 200-203.

Chapters in books: (i) Surname(s) and initial(s) of author(s), (ii) Year of publication (in parentheses), (iii) Title of chapter (in lower case), (iv) Name of editor (if applicable), (v) Title of book (in upper case and italics), (vi) Page numbers, (vii) Place of publication, (viii) Name of publisher.

For example, Endler JA (1982). Pleistocene forest refuges: Fact or fancy? In: Prance GT (ed.) *Biological Diversification in the Tropics*, pp. 641-657. New York: Plenum Press.

Books: (i) Surname(s) and initial(s) of author(s), (ii) Year of publication (in parentheses), (iii) Title of book (in upper case and italics), (iv) Place of publication, (v) Name of publisher.

For example, Mabberley DJ (1987). *The Plant-Book. A Portable Dictionary of the Higher Plants*. Cambridge: Cambridge University Press.

References to web sites, computer programs, and unpublished theses or reports are unacceptable.

7. **All scientific names** cited in the running text, irrespective of rank, **must be italicised**. In headings, scientific names must be in bold and not italicised. **Authors of genera and lower taxa** must be cited at the first mention of the taxa in both the abstract and the text.

8. Figures and Tables

All illustrations (photographs, line drawings, graphs, maps, etc.), not including tables, must be labelled "Figure".

The **resolution** of images should not be less than **118 pixels/cm** when width is set to 16 cm.

Images must be scanned at **1200 dpi** resolution and submitted in jpeg or tiff format.

Graphs and diagrams must be drawn with a **line weight** between 0.5 and 1 point. Graphs and diagrams with a line weight less than 0.5 point and more than 1 point are not accepted. Scanned or photocopied graphs and diagrams are not accepted.

Graphs and diagrams drawn in a program other than Microsoft Word should be pasted in a blank MS Word page and submitted separately. When figures are transferred into MS Word, they should not be converted into or exported as image file formats (jpeg, tiff, epd, pdf, etc.), but simply pasted as an editable object.

Charts must be prepared in **2 dimensions** unless required by the data used. Charts unnecessarily drawn in 3 dimensions are not accepted

The **correct position** of each table and figure must be clearly **indicated** in the paper

All tables and figures must have a caption and/or legend and be numbered (e.g., Table 1, Figure 1), unless there is only one table or figure, in which case it should be labelled “Table” or “Figure”. All tables and figures must be numbered consecutively and given at the end of the manuscript. Captions must be written in sentence case (e.g., Map of the study area.)

Tables and figures, including caption, title, and column heads, **must not exceed** 16 × 20 cm and should be no smaller than 8 cm in width. Tables must be clearly typed, each on a separate sheet, and double-spaced. Tables may be continued on another sheet if necessary, but the dimensions stated above still apply.

Subscription to the Turkish Journal of Botany for foreign subscribers

Annual subscription price is \$150. Payment must be made in U.S. dollars.
Further details can be found on our web site.

Türk Botanik Dergisi Yurttiçi Abone Koşulları

Yıllık abone bedeli 96 YTL'dir. Tek sayılar 16 YTL'dir.
Abonelik ile ilgili ayrıntılı bilgiyi Web sayfamızda bulabilirsiniz.

<http://journals.tubitak.gov.tr/>