

MANUSCRIPT PREPARATION

THE CANADIAN JOURNAL OF

UROLOGY™

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Review process

All manuscripts received are subject to peer-review. Authors will receive the reviewers' comments if revisions are required or if the article is determined to be unsuitable for publication. Authors will be advised if their submissions are accepted for publication. Reviewers are assured anonymity throughout the review process.

Format

Manuscripts submitted by mail should be on 3.5" computer disks or CDs in any computer-recognizable text format. Macintosh (MSWord) is preferable, but we can accommodate virtually any format. Disk size, program name and number, and file format should be indicated. Manuscripts should be submitted in quadruplicate, typed, double-spaced with 2.5 cm (1 in) margins on 8.5" x 11" paper.

Manuscripts must include full names, addresses, telephone and fax numbers, academic degrees, and institutional affiliations of all authors and indicate which author should receive correspondence. The journal accepts manuscripts written in English or French; if a French paper is submitted, it must include an English abstract. Measurements must be in Système International (SI) units. Text should ideally be organized with appropriate headings and sub-headings.

Use the generic name for drug agents OR use the generic name followed by the trade name and name of manufacturer. Abbreviations should be spelled out in full *preceding* first use in the text, e.g. human immunodeficiency virus (HIV).

Papers regarding studies involving human experimentation must indicate that informed consent was obtained and the study was approved by the Institutional Review Board or Ethics Committee.

Length and Content

Title. The main title should be 10 words maximum.

Abstract. An abstract between 150 to 250 words must accompany the manuscript and should include Introduction/Objective, Materials and Methods, Results and Conclusions. Key Words (index-appropriate items) within the main text should also be listed after the abstract.

Main text. Each submission should, if possible, be no longer than 12-25 pages typed, including abstract, references, tables, etc.

References

References should conform to *Index Medicus* format. Journal titles should also be abbreviated accordingly. References must be listed on a separate page and numbered in the order in which they appear within the text (NOT alphabetically). For example:

Journal papers. Author(s). Title. Journal title as abbreviated in *Index Medicus*. Year; Volume no. (Issue no.): pages.

Ex: Roberts KJ, Allen HA. The staging of Hodgkin's disease. *Rev Fr Etud Clin Biol*. 1968;13(2):134-139.

Books. Author(s). Book section. Book title. Editors. City of publication: Publisher; Year: pages.

Ex: Krebs HA: Renal glucogenesis. In: *Advances in Enzyme Regulation*. London: Pergamon Press; 1963:385.

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Each figure must be numbered and cited in the text. Figure legends must accompany all submitted illustrations (max. 40 words). Figures should be submitted as high resolution 300 dpi graphic files. The following formats are acceptable: Adobe Photoshop PSD files (any version), EPS, TIFF and JPEG. If saving as JPEG, please use the Maximum Quality setting in the JPEG options. Signed release/permission forms must be provided to reproduce previously published material.

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Tables

Tables must supplement, not duplicate, information in the text and be self-explanatory. Each table should have a title (max. 5 words).

Acknowledgements

All forms of support, including pharmaceutical companies and other institutional or corporate affiliations, must be acknowledged. Grant support must be acknowledged in a separate paragraph and should include the name of the granting agency and the grant number. Acknowledgment of individuals involved with the scientific study should not be more than 3-4 typed lines.

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