

Author Instructions

These instructions are intended to aid you in preparing your manuscript to be considered for publication in SPE journals. Failure to follow these guidelines could result in your manuscript being returned to you for further revision and a delay in its publication.

Manuscripts and figures for both presented and unsolicited papers should be submitted electronically. **Microsoft Word** is preferred for the text and figure captions. Please add the figure captions in a list at the end of the text body as well as with the figures, and print one figure on each page. **The paper should be DOUBLE-SPACED, double column, with text 10- to 12-point type.**

Microsoft Word is preferred for the text and figure captions. Please note that SPE is unable to use LaTeX files.

Authors resubmitting a revised manuscript must provide a point-by-point cover letter detailing the changes made according to the reviewer comments and addressing the reviewer comments with which you disagree.

The SPE Publications Style Guide provides information on the SPE style for elements in technical papers, such as correct formats for references. A copy of the Publications Style Guide may be accessed through www.spe.org.

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Paper Number. Be sure that the SPE paper number is clearly shown on your manuscript and all publications materials (disks, forms, etc.).

Authors. List the authors under the title in the order you want them to appear. Include the name and company affiliation of each author. Put SPE after the names of authors who are SPE members. *Example:* Joe Smith, SPE, Generic Petroleum Co.

Summary. Include a Summary of 50 to 100 words at the beginning of the paper.

Headings and Subheads. Make sure that major headings, subheads, and sub-subheads are clearly distinguishable by using the following styles:

First-Level Headings -- 12-point bold on line by itself.

Second-Level Headings -- 12-point bold, period at end, and run into the next paragraph.

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Numbering References. Number references in the order they are cited in the text. Do not cite references in the text by placing author's name and year in parentheses; this will result in your paper being returned to you

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Numbering Figures and Tables. Number figures and tables (in Arabic, not Roman, numerals) sequentially in the order they are cited in the text. Avoid numbering individual figures as Fig. 11a and Fig. 11b. Instead, make them Fig. 11 and Fig. 12.

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Nomenclature. If symbols for quantities (e.g., *p* for pressure or *q* for flow rate) are used, include a Nomenclature defining them at the end of the text. The Nomenclature should list the symbol, the definition, the units of measure (or dimensionless), and the dimensions (see *SPE Publications Style Guide*, Sec. 8.7.4). Also available is the *SPE Letter and Computer Symbols Standard* which is provided by the SPE Symbols and Metrication Committee.

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Metric Conversion Factors. After the References section, include metric conversion factors for units used (see *SPE Publications Style Guide*, Sec. 8.10.3). The metric conversion factors should go from customary units to metric units. Be sure you include conversion factors for units used in tables and figures.

Author Biographies. Provide a brief biographical sketch of each author at the end of the paper. For each author, give only the name, title, company or organization, location of the company or organization, work history, and education history. Including an e-mail address is suggested but not required.

Tables and Figures. All tables and figures should be cited sequentially in the text of the paper. They should be grouped at the end of the paper rather than embedded in the text. Figures should be printed out one per page. Please include figure captions in a listing at the end of the text portion of your paper.

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