

Journal of Zoology

The Journal of Zoology publishes original papers within the whole field of zoology and, in addition, research reviews, short communications, and reports of Scientific Meetings of the Society.

NB: Papers that report experimental work must comply with the standards and procedures laid down by British national legislation. Papers will not be accepted if they are based on work involving cruelty to animals or if the work may have put at risk endangered populations or species. The Editor may submit questionable cases to the Ethics Committee of the Zoological Society of London. For guidelines refer to *Animal Behaviour* (1996) 51: 241-246.

Submission of manuscripts

Papers should be sent to The Editor, Journal of Zoology, The Zoological Society of London, Regent's Park, London NW1 4RY, UK. The submission of a manuscript will be taken to imply that the material is original and that no similar paper is being, or will be, submitted elsewhere. When accepted, the copyright of a paper becomes the property of the Society whose permission must be obtained to reproduce material therefrom. Serialized studies should not be submitted and therefore titles should not contain part numbers and should stand alone.

Presentation

(i) Typescript.

Four copies must be provided in English, double-spaced throughout on one side of paper (preferably A4), with a wide margin all round. Authors may suggest referees for their papers; however, the Editor reserves the right to choose referees other than, or in addition to, those suggested. All papers must be consecutively numbered and securely fastened together. Tables and captions for illustrations should be typed separately at the end of the manuscript and their required positions indicated in the margins of the text. If it is necessary to refer to various passages in the text, please ensure that the relevant manuscript page number is given. Text lines should be numbered for ease of reference.

The typescript should follow the conventional form but must include:

- (a) Title page giving a concise specific title with the name(s) of the author(s) and the institution(s) where the work was carried out. A short title for page headings must be provided (maximum 10 words). Follow with up to five appropriate key words
- (b) Abstract of not more than 300 words which should be intelligible without reference to the main text.

(ii) Style.

- (a) Use active voice whenever feasible, and write in the first person (except in the Abstract, where the third person should be used).
- (b) Use British conventions of spelling and grammar throughout, except in non-British quotations and references.
- (c) Avoid terms that may be perjorative or contentious, e.g. 'man', 'Bushman', 'game' animal.
- (d) Avoid footnotes except to add information below the body of a table.
- (e) Do not use initial capitals for the common names of animals unless derived from a proper noun.

(iii) Conventions

The Metric system must be used and SI units where appropriate. For further details see Baron, D.N. (1988), *Units, symbols and abbreviations*. 5th edn. London: Royal Society of Medicine Series.

Whole numbers one to nine should be spelled out (except in the **Methods** section) and number 10 onwards given in numerals.

If a new taxon is described, the institution in which type material is deposited must be given, together with details of the registration assigned to it.

(iv) Disk

Word processor disks (3.5 in), clearly labelled with the accession number, author's name, short title, word processing package used and file name, should be used for setting accepted papers. The disk should not be sent until the paper has been accepted and should contain the final revised version of the manuscript. The Zoological Society of London will not return the disk to the originator.

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Illustrations

These may be line drawings or photographs and all should be referred to consecutively in the text as Fig. 1 etc. Each figure must be on a separate page and clearly identified with the author's name, short title of the manuscript and figure number. The position of each should be indicated in the margin of the text. Component parts of figures should be labelled a, b, c etc. Captions for figures, which should be self-explanatory, must be typed, double spaced, on a separate page and must not contain details of results. Regardless of the final size of the figure, the copies submitted should either be printed on, or attached to, sheets or thin cards the same size as the rest of the manuscript as small figures can be lost and large ones damaged.

Line drawings should not be larger than twice the final size and in no circumstances should exceed 170 x 230 mm. The axes of graphs should be carefully chosen so as to occupy the space available to the best advantage. When reduced, the drawing should fit into either one (83 mm) or two (172 mm) columns, preferably the former. Lines should be bold enough to stand reduction to about 0.25-0.35 mm. Line drawings should be as simple as possible and many computer-generated figures, for example 3-dimensional graphs, with fine lines, gradations of stippling and unusual symbols, cannot be reproduced satisfactorily when reduced. Unsatisfactory line drawings will have to be redrawn at the author's expense. Every line drawing must be accompanied by a photocopy or photograph reduced to approximately the size of the final version, normally one column width (83 mm), so that the final appearance can be assessed. Preferred symbols are open and filled circles, boxes and triangles, and these should be used consistently. Lettering should be kept to a minimum and should be self-explanatory and unambiguous and of sufficiently high quality and size to be clearly visible after reduction to final size. The following are examples of acceptable appearance of labelling after reduction: A B C d e f, 10, 20, 30 (2 mm for numbers and upper case and 1 mm for lower case).

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Tables

These must be presented to fit the page size (230 x 170 mm) without undue reduction. Oversize tables will not be accepted. Tables are referred to as Table 1, Table 2, etc., and any sub-sections as (a), (b), etc. Footnotes in tables should be indicated by superscript ^{a,b}.

References

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Book titles should be followed by the place of publication and the publisher. Please give the name of the editor(s) if different from the author cited.

In the text, references must be arranged chronologically with the surname(s) of the author(s) followed by the date. Use a, b, etc. after the year to distinguish papers published by the same author(s) in the same year. Examples: (Pianka, 1978; Currey, 1984).

- (i) Two authors: use both names and the year. Do not use et al.
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- (iii) More than three authors: on first citation and thereafter give the name of the first author followed by et al. and the date.

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Examples

Currey, J. D. (1984). Effects of differences in mineralization on the mechanical properties of bone. *Philos. Trans. R. Soc. Lond. B Biol. Sci.* 304: 509-518.

Pianka, E. R. (1978). *Evolutionary ecology*. (2nd edn). New York: Harper & Row.

Whitear, M. (1992). Solitary chemosensory cells. In *Fish chemoreception*: 103-125. Hara, T. J. (Ed.). London: Chapman & Hall.

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