

Transplant International

The official journal of the European Society for Organ Transplantation, the European Liver and Intestine Transplant Association and the German Transplantation Society

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Print ISSN: 0934-0874

Online ISSN: 1432-2277

Frequency: Monthly

Current Volume: 21/2008

ISI Journal Citation: Reports®Ranking: 2006: 30/138 (Surgery); 11/19 (Transplantation)

Impact Factor: 2.146

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Editorial policies and procedures

Transplant International, is the official journal of the European Society for Organ Transplantation (ESOT), the European Liver and Intestine Transplant Association (ELITA) and the German Transplantation Society (Deutsche Transplantationsgesellschaft, DTG). It provides a forum for the publication of clinical and experimental research on the biology, physiology, and immunology of tissue and organ transplantation. The journal is published in print and online in yearly volumes, twelve times a year.

Transplant International will not consider manuscripts that have been published previously or that are under consideration for publication elsewhere.

Manuscripts will be peer-reviewed. At the discretion of the Editors, the submitted manuscript may be rejected immediately, without full review, for instance if it falls outside of the field of transplantation or if it does not comply with international ethical standards (see below).

Authorship

All persons listed as authors must have contributed substantially to the design, performance, analysis, or reporting of the work and are required to indicate their specific contribution. The specific requirements for authorship have been defined by the International Committee of Medical Journal Editors (ICMJE; <http://www.icmje.org>). Examples of authors contributions are: "designed research/study", "performed research/study", "contributed important reagents", "collected data", "analyzed data", "wrote paper" etc. This information must be included in the title page of the manuscript and will be printed if the paper is accepted for publication. The corresponding author is responsible for obtaining permission from all co-authors for the submission of any version of the manuscript and for any changes in authorship.

Ethics

Manuscripts must contain a statement to the effect that all human studies have been reviewed by the appropriate ethics committee and have therefore been performed in accordance with the ethical standards laid down in an appropriate version of the 2000 Declaration of Helsinki (<http://www.wma.net/e/policy/b3.htm>). It should also be stated clearly in the text that all persons gave their informed consent prior to their inclusion in the study. Details that might disclose the identity of the subjects under the study should be omitted.

Reports of animal experiments must state that the "Principles of Laboratory animal care" NIH publication Vol 25, No. 28 revised 1996; <http://grants.nih.gov/grants/guide/noticefiles/not96-208.html>) were followed, as well as specific national laws (e.g. the current version of the German Law on the Protection of Animals) where applicable.

Clinical Trials

Transplant International will only consider publishing trials that have been registered in a public trials registry. The name of the registry and the registration number should be stated at the end of the abstract of the manuscript. Trials must register at or before patients are enrolled. This policy applies to any clinical trial starting enrolment of subjects after January 1, 2006. Trials that began enrolment before January 1, 2006 are required to register by April 1, 2006. We define clinical trials according to ICMJE, as any research project that prospectively assigns human subjects to intervention or comparison groups to study the cause and effect relationship between a medical

intervention and a health outcome. Studies designed for other purposes, such as to study pharmacokinetics or major toxicity (e.g., phase I trials), would be exempt.

Click here: <http://www.blackwell-synergy.com/doi/abs/10.1111/j.1432-2277.2005.00167.x> to view the 2005 editorial, "*Transplant International* adopts the policy of a uniform clinical trial registration".

Registration must be done at a registry that meets the following minimum criteria:

- Accessible to the public at no charge.
- Searchable by standard electronic (internet-based) methods.
- Open to all prospective registrants free of charge or at minimal cost.
- Validates registered information.
- Identifies trials with a unique number.
- Included information on: the investigator(s), research question or hypothesis, methodology, intervention and comparisons, eligibility criteria, primary and secondary outcomes measured, date of registration, anticipated or actual start date, anticipated or actual date of last follow-up, target number of subjects, status (anticipated, ongoing or closed), and funding source(s).

Registries that currently meet these criteria include:

- The registry sponsored by the U.S. National Library of Medicine (www.clinicaltrials.gov).
- The International Standard Randomised Controlled Trail Number Registry (www.controlled-trials.com).
- The Cochrane Renal Group registry (www.cochrane-renal.org/trialsubmissionform.php).
- The National (U.K.) Research Register (www.update-software.com/national)
- Euporean Clinical Trials Database (<http://eudract.emea.eu.int/>)

The Editor-in-Chief reserves the right to reject manuscripts that do not comply with the above-mentioned requirements. The author will be held responsible for false statements or for failure to fulfil the above mentioned requirements.

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The Editorial Office will acknowledge receipt of all manuscripts. If the manuscript submission is incomplete or does not conform to the Author Guidelines, it will be un-submitted. The corresponding author will then be asked to complete and re-submit the manuscript.

Electronic File Formats

Manuscript text must be saved in Word (.doc) Wordperfect (.wpd) or Rich text Format (.rtf) as our publisher requires this formatting in the event of acceptance. Do not submit text that is already in PDF format.

Figures may be submitted in any of the following formats: Word (.doc) Wordperfect (.wpd) or Rich text Format (.rtf) Jpeg (.jpg) GIF (.gif) TIFF (.tiff) Powerpoint (.ppt) and Bitmap (.bmp). NOTE: Figures submitted in Portable Document Format (.pdf) must be distilled using the "Print Optimised" option.

Manuscript preparation

Authors should prepare manuscripts in accordance with: "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" (<http://www.ICMJE.org>). Authors are responsible for linguistic and grammatical editing of manuscripts before submission to the Journal. Manuscripts improperly prepared or edited will be returned to the authors without review by the Editors. Non-English-speaking authors should have their papers checked for

linguistic accuracy by a native English speaker.

Terminology: Use of words such as "cadaveric", "retrieval" and "harvesting" when describing deceased donors is not accepted. Please refer to the following list when referring to such donors:

PLEASE USE:	INSTEAD OF:
recover or recovery of organs	harvest or retrieval
deceased donor	cadaver, cadaveric
mechanical, ventilated or organ-perfusion support	life support
donation after cardiac death	non-heart-beating donation

Manuscript types

Review Articles

Word Limit: 4000 words including abstract but excluding references, tables and figures.

Abstract: 200 words maximum

References: No limit

Reviews of special interest in the field of transplantation are solicited by the Editor-in-Chief and Co-Editor-in-Chief. Proposals for reviews may be submitted; however, in this case authors should only send an outline of the proposed paper for initial consideration. Both solicited and unsolicited Review Articles will undergo peer review prior to acceptance. The approach of review articles should be critical but balanced. No submitted manuscripts or personal communications should be cited. It is the responsibility of authors to obtain permission from the copyright holder of any figure they wish to have republished and they are required to provide a confirmation thereof.

Original Articles

Word Limit: 4000 words including abstract but excluding references, tables and figures.

Abstract: 200 words maximum

References: No limit

Full length reports of current research in either experimental or clinical transplantation.

Case Reports

Word Limit: 1500 words including abstract but excluding references, tables and figures.

Abstract: 150 words maximum

References: Up to 20

Only cases of exceptional interest and novelty will be considered together with an overview and discussion of relevant literature. Due to this strict policy, the rejection rate of Case Reports is approximately 90%.

Letters to the Editor

Word Limit: 500 words excluding references, tables and figures.

No abstract, no headings or subheadings.

References: Up to 15

Observations on critical topics in transplantation or comments on articles published in *Transplant International*.

Invited Commentary

Word Limit: 1000 words excluding references, tables and figures.

No abstract required for this manuscript type

References: Up to 15

Comments with critical assessment of papers recently accepted or published in *Transplant International*.

Manuscript Format & Layout

- Title page
- Abstract
- Keywords
- Abbreviations
- Text
- References
- Tables
- Figures

Title Page

Must contain the following:

1. Title not to exceed 30 words
2. Full names of all authors. Authors should be limited to those individuals who contributed in an important manner to the study design, data, collection and analysis, or writing of the paper.
3. Department and Institution where work was performed clearly noting the affiliations of the individual authors.
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7. Running Title. A shortened version of the title that is 70 characters or less to be used in the page header upon publication.

Abstract

Not more than 200 words without the subheading, stating the main problem, methods, results, and conclusions. For clinical trials, the name of the registry and the registration number should be stated at the end of the abstract in parentheses, for example: (ClinicalTrials.gov number:

NCT00365846).

Keywords

A maximum of 6 keywords, arranged alphabetically.

Abbreviations

When using abbreviations, write the full name of the abbreviated item followed by the abbreviation in parenthesis at the point of first mention of the abbreviation in within the body of the manuscript: e.g. "according to the policies of the United Network for Organ Sharing (UNOS)."

Text

Arranged in the following order: Introduction, Patients and Methods (or Materials and Methods), Results, Discussion, Acknowledgements.

It is essential that the positions of figures and tables are identical in the margins of the text.

References

Referencing should be listed in order of appearance (straight Vancouver style). Feasible reference managers are offered by many leading scientific publications such, as J Intern Med.

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Figures

All figures should be cited in the text in numerical order. Figures should clarify the text and be kept to a minimum. The same results should be presented as either graphs or tables, not as both. Original colour transparencies should be labelled on the back with the number, first author's name, and should indicate the top of the figure. If photographs of patients are used, either the subject should not be identifiable or the picture must be accompanied by written permission to use the figure. Figure legends must be typed on a separate page at the end of the manuscript. Figures should be professionally drafted, and the halftones should exhibit high contrast. Details must be large enough to retain their clarity after reduction in size. After reduction, illustrations should preferably fill single-column width (81 mm) although in exceptional cases 2/3 page width (120 mm) or full-page width (168 mm) will be accepted. **Any colour illustrations must be paid for by the author.** If there is colour artwork in your manuscript when it is accepted for publication, Blackwell Publishing require you to complete and return a colour work agreement form (http://www.blackwellpublishing.com/pdf/SN_Upw2000_X_CoW.pdf) before your paper can be published. This form is a PDF* file. To read PDF files, you must have Acrobat Reader installed on your computer. If you do not have this program, this is available as a free download from the following web address: <http://www.adobe.com/products/acrobat/readstep2.html> If you are unable to download the form, please contact the Editorial office.

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