

1. Manuscript submission

Submission of a manuscript implies it is not being simultaneously considered for publication elsewhere and that the authors have obtained the necessary authority for publication.

- Two copies should be prepared with double line spacing and wide margins on numbered sheets, typed on one side only.
- Illustrations should be sent in duplicate: one master set and one set of copies.
- Accepted manuscripts in their **final, revised versions**, should also be submitted as electronic word processing files on disk. Please indicate the authors' names, short title, and the word processor format on the disk. The electronic copy should match the hardcopy exactly. Illustrations should be stored as separate files.

Manuscripts should be sent to:

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2. Manuscript preparation

2.1. Language and style

All manuscripts should be written in good English. Poorly written papers will be automatically returned for rewriting before review.

Please adhere to the following order of presentation:

Author(s) last name and first initial(s).

Affiliation(s) in a short form. Use the superscripts (^a, ^b, ...) after the authors' names in case of different affiliations.

Title: only first letter in upper case, all other words in lower case.

Abstract in English and German of maximum 10 lines, including primary objective, research design, methods and procedures, experimental interventions, main outcomes and results, conclusions. Do not use abbreviations in the abstract.

Keywords: 5 at maximum.

Main text Begin on the second page and end with a conclusion and acknowledgements. Use the decimal system for sections, subsections and (at the most) subsubsections, as exemplified in the headings of these instructions. All abbreviations should be spelled out the first time they are introduced in text or references. Thereafter the abbreviation can be used.

Appendices

References

Correspondence address: title, name, postal address, telephone and fax numbers and email address.

Figure captions

Tables

2.2. Presentation

2.2.1. Formulae and equations

Formulae and equations should be typed on separate lines and numbered sequentially in parentheses flush right (1)...(n). Vectors must be indicated as such. Extended roots should be written in parentheses with fraction exponents, and exponential functions should exclusively have the format $\exp(\dots)$. SI units should be used throughout. Use mW cm^{-3} instead of mW/cm^3 .

2.2.2. Tables

Tables are to be numbered consecutively by Arabic numbers in the text (Table 1....n). The captions should explain the symbols used in the heading and in the left hand column. Tables should be referred to in the text as follows: Tab. 1.

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Figures are to be numbered sequentially in the text; related figures (e.g. a-c) should be summarized under the same number. Figures should be referred to in text as follows: Fig. 1. Each figure should have its own caption explaining the content without reference to the text.

Line drawings will normally be printed in column width of 85 mm. After this reduction all figures should have the same final letter size of at least 2 mm. The style of labelling of the coordinates must be uniform for all drawings. All line drawings should be original laser printer or plotter output or drawn in black india ink.

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2.2.4. References

References to other papers, books, etc. should be numbered in sequence starting at the beginning of the paper. Use square brackets (e.g. Smith [1]; according to recent theories [2-7, 14]) and list the references by number in the Reference list. In the text, authors should be cited without first names, but in the list of references all authors' names with initials should be given.

Samples:

Within the text:

...Claesson [2]...only two theories have been studied so far [2, 23].

...is defined by the *pressure drop technique* [4].

In the list of references:

1. *Pugh, R. J.*: Adv. Colloid Interface Sci. 64 (1996) 67.

2. *Claesson, P.M., Ederth, T., Bergeron, V. and Rutland, M. W.*: Adv. Colloid Interface Sci. 67 (1996) 119.

3. *Khristov, K., Exterowa, D. and Malysa, K.*: Proceedings of the 3rd Euroconference on Foams, Emulsions and Applications (Eurofoam 2000), Delft, The Netherlands.

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