

Pediatric Nephrology

Instructions for authors

Pediatric Nephrology will consider the publication of any original manuscript that deals with either clinical or laboratory investigations of relevance to the broad field of pediatric nephrology. Animal and in vitro research will be considered as long as it is pertinent to normal or abnormal human renal biology. Submission of manuscripts dealing with diverse topics and problems (normal and abnormal developmental renal physiology, immunology, morphology, experimental renal disease, clinical nephrology, etc.) is encouraged. All manuscripts are subject to peer review.

1 Legal requirements

All manuscripts must be contributed solely to *Pediatric Nephrology* and not be under consideration for publication elsewhere. All studies must be documented completely by references to the literature and a thorough description of the experimental methods. Substantive portions of any manuscript must not have been published elsewhere except in abstract form. A Copyright Transfer Statement (published in every issue) must accompany each submission.

The signatures of all contributing authors are required on the copyright form or on a letter agreeing to submission of the paper and stating that no part of the paper is under review, or has been published in whole or in part, in any other journal. All published papers become the property of the International Pediatric Nephrology Association, and permission for their complete or partial reproduction must be obtained from the publisher.

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Clinical trials involving human subjects must have the approval of an institutional ethics review board, and this should be stated in the text.

Studies involving animals must have the approval of the animal ethics committee of the institution and be conducted in accordance with standards such as the *NIH Guide to the Care and Use of Laboratory Animals*. The manuscript should contain a statement to this effect.

2 Editorial procedure

Manuscripts must be written in English. Authors are urged to seek assistance if they are not writing in their native language. Unless requested otherwise, only original figures will be returned to authors of submissions not selected for publication. *Pediatric Nephrology* has agreed to use the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals," published in the *Annals of Internal Medicine* (1997) 126:36-47.

■ **Rapid communications** of high scientific importance are accepted for accelerated review and publication. Clear, concise reporting is highly desirable; figures should be avoided, if possible. A manuscript not accepted as a *Rapid communication* may be considered for publication as an original article.

■ **Brief reports** of not more than 1500 words pertaining to clinical or laboratory topics will be considered for publication. These submissions should be organized and prepared in the same manner as a full-length manuscript, but should cite no more than 10 to 12 references and contain no more than one figure or table.

■ **Letters to the editors** should be submitted to Prof. Otto Mehls, M.D. They must be as brief as possible and not contain more than one figure or table. Letters should be typewritten on standard paper and double-spaced with wide margins throughout, including references, figure legends, and tables.

■ **Book reviews** should be submitted to: Howard Trachtman, M.D.
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3 Manuscript preparation

Manuscripts should be arranged in the following order: Title page, abstract, keywords, introduction, methods, results, discussion, acknowledgments, references, tables, figure legends, figures. All pages should be numbered consecutively, beginning with the title page.

The entire manuscript must be double-spaced with wide margins, including references, tables, and figure legends.

An original and three (3) copies of the manuscript must be submitted. Labelled sets of original figures or copies suitable for review should be attached to each copy of the manuscript.

■ **Title page.** The title should not exceed 85 characters (including spaces) and should not contain abbreviations. Certain exceptions to this guideline

are occasionally granted at the discretion of the editors, in which case the abbreviation must be defined in the first sentence of the abstract. The title page should contain the full names of all authors, and complete contact information for the corresponding author, including mailing address, telephone and fax numbers (including country and city codes), and e-mail address.

■ **Abstract.** An abstract of not more than 200 words in length should be submitted on a separate page. It should describe precisely what was done, the results that were obtained, and the conclusion(s) drawn. It must be acceptable for use without revision by abstracting journals.

■ **Keywords.** Five (5) to 7 keywords, preferably terms not used in the title, should be supplied following the abstract.

■ **Length of paper.** Concise reporting is encouraged.

■ **Abbreviations, nomenclature, and symbols.** *Scientific Style and Format*, published (1994, 6th edn.) and distributed by the Council of Biology Editors, 11250 Roger Bacon Drive, Suite 8, Reston, VA 20190, USA, is the unofficial guide for general usage. Abbreviations should be limited and must be clearly defined the first time they are used in the text. Generic names should be indicated for all drugs; use of the proprietary name is permissible only when the generic name has been used first.

■ **Footnotes.** Footnotes on the title page are not given reference symbols. Footnotes to the text should be numbered consecutively in superscripts as they appear throughout the article. They should be typed at the bottom of the page where used and should be separated from the main body of the text by a centered horizontal line. Footnotes to tables should follow this order: a, b, c, d.

■ **References.** References should be typed separately, double-spaced, and numbered in order of their appearance in the text. The reference numbers should be indicated by [brackets] in the body of the text. Papers "in press" should be listed in the references; however, citations such as "to be published", "unpublished observations" or "personal communication" should be enclosed in parentheses within the narrative. *Written permission must be submitted when citing a personal communication.*

(a) **Journal articles:** Surnames and initial(s) of all author(s), year of publication (in parentheses), title of article, journal name, volume number, first and last page

Mendoza SA, Resnik VM, Griswold WR, Krensky AM, Yorgin PD, Tune BM (1990) Treatment of steroid-resistant focal segmental glomerulosclerosis with pulse methylprednisolone and alkylating agents. *Pediatr Nephrol* 4:303-307

(b) **Books:** Surname and initial(s) of author(s), year, title and subtitle, edition, publisher, city, volume, specific pages.

Grindley MF (1968) Manual of histologic and special staining techniques, 2nd edn. Blakiston, New York, pp 47-48

(c) **Articles in books:** Surname and initial(s) of all author(s), year, title of article, chapter number (when applicable), editor, title of book, edition, publisher, city, volume (where applicable), pages

Trump BF, Bulger RE (1968) The morphology of the kidney. In: Becker EL, Ellis J (eds) The structural basis of renal disease. Medical Division of Harper and Row, New York, p 1

■ **Acknowledgements.** This section may include acknowledgement of (a) presentation at a recognized meeting or previous publication in abstract form, (b) sources of financial support for the study, (c) awards to individual authors, (d) technical or collaborative assistance.

■ **Tables.** Tables should be typed double-spaced on separate sheets, numbered with arabic numerals, and titled.

■ **Figures and illustrations.** Four (4) sets of figures must be submitted, one set attached to each copy of the manuscript. Each figure in each set must be labelled on the back with the figure number, author, and an arrow indicating the top of the figure. All copies must be of a quality suitable for review. At least two (2) sets must be of reproduction quality.

Authors wishing to publish illustrations in color are expected to make a contribution (Euro 485, US \$ 534, plus 16% VAT) towards the extra costs, irrespective of the number of color figures.

Clear, glossy photographs should be submitted. Magnification should be indicated by scale bars. Illustrations should be of laserwriter quality. Lettering should be large enough to withstand any

reduction necessary to conform to the journal format. Figures will be adjusted to match either column width (8.6 cm), or page width (17.6 cm), or to be 13.1 cm in width with the legend at the side. The maximum length is 23.6 cm, including legend. Several figures may be grouped on one page.

■ **Figure legends.** Captions for figures must be printed on a separate page, not on the figures. They should be brief, include any magnifications, and not repeat information given in the text.

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Please be sure that your submission includes the following items. Omissions may result in delay in processing of manuscripts.

- Cover letter with signatures of all contributing authors
- Copyright Transfer form
- An original plus three (3) copies of the manuscript
- Figures suitable for review labelled and attached to each copy of the manuscript
- A manuscript and reference list produced correctly in compliance with journal guidelines for manuscript submissions

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Pediatric Nephrology

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