

# Instructions to Authors

**1. Manuscripts can be submitted as *standard articles* or *short communications* in English only. Manuscripts should be sent by mail (in triplicate) or as pdf file (one single pdf) to one of the Associate Editors, considering their fields of interest, or directly to one of the Editors in Leoben.**

2. Electronic submission of manuscripts is encouraged. Please note that electronic processing of manuscripts proceeds in two stages. (a). Requirements for electronic submission for review is given under “3” below. (b) Accepted manuscripts for the printers must adhere to requirements pointed out in the Technical instructions on the next page.

3. Please send your electronic manuscript as single pdf file and prepare the content of your paper in exactly the same way as for conventional submissions (following the Instructions to Authors) ensuring that all of your illustrations, tables etc. are included in a single file with the main text. Half-tone or color figures in the pdf file should be  $\leq 300$  dpi to keep the file at a size suitable for sending by e-mail for reviewing. Please try to ensure that the size of your file does not exceed 1 MB. Name the file xxx.pdf, where xxx is the surname of the first author (no more than 15 characters, no spaces). When you make subsequent submission to the system, please add increasing digits to the end of the file names.

4. The length of *standard articles* is limited to 16 printed pages including figures and tables.

5. *Short communications*, not exceeding 6 printed pages including figures and tables, will be reviewed by one referee only; they can be published within roughly four months after acceptance.

6. *Manuscripts* should be typed in double-spacing on one side of the page only, leaving ample margins on all sides.

7. The *title page* should show the title of the paper, the name(s) of the author(s), the institutes (laboratories, companies) in which the work was done, and space for the insertion of “Received” and “Accepted” dates.

8. At the end of the text the complete addresses of all authors (including e-mail address) should be given.

9. Each manuscript should be accompanied by a short *summary* (200 words at most).

10. Please make sure that the standard of English is that expected in an international journal. Bad linguistic presentation can lead to considerable delays.

11. The *illustrations*, numbered consecutively, should be added on separate sheets. Their number must be kept as low as possible: not more than 8 figures can be accepted. A limited number of color pages are available per year at the discretion of the Editors. Otherwise, figures can only be printed in color if paid for by the author(s).

12. Illustrations should be original drawings, high-quality prints or photographs on glossy paper. Maximum size of illustrations is A4 (210 x 295 mm). Please make sure that lettering is of sufficient size to stand reduction to one half or even one quarter of the original. Each illustration requires a legend listed on a separate sheet.

13. *Tables* (not more than 3 pages per 16 pages of text) should be submitted in such form as to permit direct photographic reproduction. Please note that the maximum display area is 155 mm x 215 mm. Long appendices, tabulations etc. and additional electronic material (movies etc.) can be made available electronically but not in hard copy.

14. *References* cited in text should be listed at the end of the paper in alphabetical order.

(a) Books and book sections: Names, initials of all authors (editors), year of publication, full title, edition, publisher, and place of publication.

*Hofmann-Wellenhof B, Lichtenegger H, Collins J* (2001) *Global Positioning System. Theory and practice*, 5th rev edn. Springer, Wien New York

*McCallum IS* (1997) *The Stillwater complex*. In: Cawthorn RG (ed) *Layered intrusions*. Elsevier, Amsterdam, pp 441–483

(b) Journals: Names and initials of all authors, year of publication, full title of the paper, journal (abbreviated in accordance with international practice), volume, first and last page numbers.

*Pertlik F* (2001) *Vulcanite, CuTe: hydrothermal synthesis and crystal structure refinement*. *Mineral Petrol* 71: 149–154

References in the text must be given with authors' names (in italics) and year of publication, e.g. Laves (1949). If within the same year more than one publication of an author is cited, it should be distinguished by a, b, ... after the year.

Please refer to the current issue of the journal for the detailed format for presenting references.

15. *Proofreading*. Authors should make their proof corrections on a printout of the pdf file supplied, checking that the text is complete and that all figures and tables are included. After online publication, further changes can only be made in the form of an Erratum, which will be hyperlinked to the article.

The author is entitled to formal corrections only. Substantial changes in content, e.g. new results, corrected values, title and authorship are not allowed without the approval of the Editors. In such a case please contact the Editors before returning the proofs to the publisher.

16. *Electronic supplementary material*. Data such as black-and-white or colour illustrations and large tables that are not essential for the understanding of a printed article but yet of interest can be put on Springer-Verlag's server. Such material has to be submitted in electronic form (see the Technical instructions for manuscripts and illustrations in electronic form) and will also be reviewed. Reference to this material will be given with the printed article.

17. Authors receive 50 *offprints* free of charge. The order for offprints against payment must be sent back together with corrected proofs.

18. This journal follows the rules of the Commission on New Minerals and Mineral Names of IMA in all matters concerning mineral names and nomenclature.