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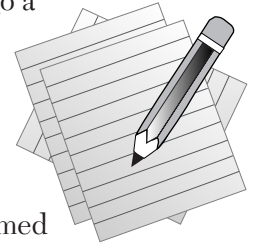
While the work that most authors submit for publication satisfies the first two requirements, authors often are too involved in the substance of their work to concentrate on its form. Since the choice and sequence of words are the only means of communicating to the reader, we have composed these guidelines to help make communication as effective as possible.

## AUTHOR GUIDELINES

More than 54,000 readers throughout the world receive the *Microwave Journal* each month, but probably less than a dozen of them will know as much about your specific area of expertise as you do. Still, most subscribers might read and benefit from a clear and interesting presentation of your work. Your *Microwave Journal* article should be as easy for an engineer to read as an article in *Time* or *Newsweek* magazine is for a layman to understand. The following points should aid you in the preparation of a publishable manuscript.

1. Generally, a full paper manuscript consists of 12 to 14 double-spaced typed pages with 10 to 12 visual aids in the form of graphs, photographs, sketches and/or tables. The manuscript may be submitted on an MS/DOS disk in Microsoft Word 97 or less. Derivations of mathematical equations, if used, should be placed in appendices. If a paper is significantly longer than 14 pages, it should be broken into two or more sections to be published either in the same issue or as a series of related papers in consecutive issues.

2. Unsolicited papers will undergo a review procedure by the *Microwave Journal* Editorial Review Board. A list of the Editorial Review Board members is published in every issue of the *Microwave Journal*. Authors will be informed about the status of their papers as soon as possible.



3. An article in the *Microwave Journal* need not contain material never described before, although many do. The criteria for publication are that the article be useful for practicing engineers, that it is **significant before publication** and that it has not appeared in a publication read by many of our readers, such as the IEEE-MTT-S publications, *Microwaves and RF* or *RF Design*.

4. Authors whose papers have been accepted for publication in the *Microwave Journal* are asked to submit with their final manuscript a head-and-shoulder glossy photograph and a short professional biography of each author. Visual aid material should be clear and legible but need not be "camera ready." Computer programs and printouts should be furnished as originals with contrasting black ink (no shading). Equations should be typewritten or clearly and carefully hand lettered. Photographs should be color, continuous-tone glossies, 8" x 10" or 5" x 7" in size. Polaroids and dot-matrix images will not be accepted.

5. Manuscripts supplied in electronic format should contain the text in MS Word or equivalent and the graphics in TIF, EPS or JPG format. Graphics embedded in the Word document cannot be used. Articles should be addressed to Technical Editor,

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769-9750. We look forward to reading your paper!

