

Instructions for Authors

The author(s) transfer(s) the copyright to his/their article to Springer-Verlag effective if and when the article is accepted for publication. The copyright covers the exclusive and unlimited rights to reproduce and distribute the article in any form of reproduction (printing, electronic media or any other form); it also covers translation rights for all languages and countries. For U.S. authors the copyright is transferred to the extent transferable. Manuscripts are accepted for consideration on the understanding that submitted papers have not been published and will not be published elsewhere without the publisher's permission.

Manuscripts must be accompanied by the "Copyright Transfer Statement" (the form is regularly published in this journal).

Papers should preferably be submitted online in the form of a pdf file attached to an e-mail and addressed to the Managing Editor (ho.guenther@pm-berlin.net). In case regular mail is used, three copies of the manuscript must be submitted and a disk containing the electronic version (one file including text and figures) should be included.

When preparing manuscripts for the journal, please note the following points:

1. Form and content of the **manuscript** should be carefully checked to exclude the need for later corrections. Any subsequent changes in the text will be charged to the authors.
Manuscripts must be typed on one side of the paper only and with wide margins. Titles and subtitles should be short.
2. The first *manuscript page* should provide the title, names of all authors, names of institutes or firms, footnotes to title page, address to which proofs should be sent, and running title. To facilitate communication between the authors, editors and publisher, the authors should furnish an e-mail address or fax number on the title page of the manuscript.
3. Papers must be written in English and be preceded by a short **abstract**, which should not exceed 12 lines, and a list of 3 to 5 **key words**.
4. **Acknowledgements** and information on grants received can be given in a first footnote which should not be included in the consecutive numbering of footnotes.
5. **Footnotes** should be kept to a minimum and are to be numbered consecutively throughout the text with superscript arabic numerals.
6. **Figures** are to be numbered consecutively and should be submitted separately.
7. **Tables** are to be numbered separately from the illustrations and each table should have a short title.
8. Important **formulae** (displayed) should be numbered consecutively throughout the manuscript as (1), (2), etc. on the right-hand side of the page.
9. The list of **references** should include only publications cited in the text. The references should be listed in alphabetical order under the first author's name and numbered consecutively. For text citations these numbers should be used exclusively.

Journal papers:

Stadtler H (1997) Reformulations of the shortest route model for dynamic multi-item multi-level capacitated lotsizing. *OR Spektrum* 19: 87–96

Books:

Brucker P (1998) *Scheduling algorithms*, 2nd edn. Springer, Berlin Heidelberg New York
Van der Laan EA, Salomon M, van Nunen JAAE (1998) Reverse logistics and inventory control with product remanufacturing. In: Fleischmann B, van Nunen JAAE, Speranza MG, Stähly P (eds) *Advances in distribution logistics*. Springer, Berlin Heidelberg New York, pp 449–479

10. **Page proofs** are to be sent to the author(s) via e-mail. The author is entitled to formal corrections only. Substantial changes in content, e.g. new results, corrected values, title and authorship are not allowed without the approval of the responsible editor. In such a case, please contact the Managing Editor before returning the proofs to the publisher. When returning proofs, the author(s) must agree to transfer copyright of the manuscript to the publisher.

Manuscripts in electronic form. Electronic submission of manuscripts to the Managing Editor is encouraged. Please do not transmit any such data to the publisher until your manuscript has been reviewed and accepted for publication.

Authors using common word-processing systems are requested to follow the "Technical Instructions for Manuscripts and Illustrations in Electronic Form". Further information can be found at: <http://www.springer.de/author/journals/journals.html>.

Authors who prepare their papers with TeX are encouraged to ask for Springer-Verlag's TeX macropackages, called PJour1 (plain TeX) and SVJour (LaTeX), either by letter to Springer-Verlag or electronically via:

- Anonymous FTP:
IP-Address: [ftp.springer.de](ftp://ftp.springer.de) (IP: 194.94.42.111)
Username: *anonymous* or *ftp*
Password: author's e-mail address
Directory: for plain TeX: `/pub/tex/plain/pjour1`
for LaTeX: `/pub/tex/latex/svjour/global`
- WWW: via your web browser from our ftp server
for plain TeX: <ftp://ftp.springer.de/pub/tex/plain/pjour1>
for LaTeX: <ftp://ftp.springer.de/pub/tex/latex/svjour/global>
- E-mail: by e-mail to Springer-Verlag:
latzel@springer.de.

After the manuscript has been accepted by the editor(s), the author should submit to the Managing Editor a file containing the text in final form as well as any additional macro definitions he has used, together with a printout for reference. In addition, a pdf file should be enclosed. It is essential that the hard copy and the file versions are identical. Authors who have written their papers in TeX but have not used Springer-Verlag's macros should likewise send in a file and corresponding hard copy.

One complimentary copy is supplied for each author. Fifty (50) offprints of each contribution are provided free of charge. Orders for additional offprints can be placed by returning the order form with the corrected proofs. When the author orders additional offprints, he is entitled to receive a pdf file of his article for his own personal use.

Copyright

Submission of a manuscript implies: that the work described has not been published before (except in the form of an abstract or as part of a published lecture, review or thesis); that it is not under consideration for publication elsewhere; that its publication has been approved by all coauthors, if any, as well as – tacitly or explicitly – by the responsible authorities at the institution where the work was carried out.

Transfer of copyright to Springer-Verlag becomes effective if and when the article is accepted for publication. The copyright covers the exclusive right (for U.S. government employees to the extent transferable) to reproduce and distribute the article, including reprints, translations, photographic reproductions, microform, electronic form (offline, online) or other reproductions of similar nature.

All articles published in this journal are protected by copyright, which covers the exclusive rights to reproduce and distribute the article (e.g., as offprints), all translation rights as well as the rights to publish the article in any electronic form. No material published in this journal may be reproduced photographically or stored on microfilm, in electronic data bases, video disks, etc., without first obtaining written permission from the publisher.

The use of general descriptive names, trade names, trademarks, etc., in this publication, even if not specifically identified, does not imply that these names are not protected by the relevant laws and regulations.

An author may make his/her article published by Springer-Verlag available on his/her personal home page, provided the source of the published article is cited and Springer-Verlag is mentioned as the copy-

right owner. Authors are requested to create a link to the published article in SpringerLink. The link must be accompanied by the following text: "The original publication is available at <http://www.springerlink.com>".

While the advice and information in this journal is believed to be true and accurate at the date of its publication, neither the authors, the editors, nor the publisher can accept any legal responsibility for any errors or omissions that may be made. The publisher makes no warranty, express or implied, with respect to the material contained herein.

Special regulations for photocopies in the USA:

Photocopies may be made for personal or in-house use beyond the limitations stipulated under Section 107 or 108 of U.S. Copyright Law, provided a fee is paid. All fees should be paid to the Copyright Clearance Center, Inc., 21 Congress Street, Salem, MA 01970, USA, stating the ISSN 0938-2259, the volume, and the first and last page numbers of each article copied. The copyright owner's consent does not include copying for general distribution, promotion, new works, or resale. In these cases, specific written permission must first be obtained from the publisher.

The Canada Institute for Scientific and Technical Information (CISTI) provides a comprehensive, world-wide document delivery service for all Springer-Verlag journals. For more information, or to place an order for a copyright-cleared Springer-Verlag document, please contact Client Assistant, Document Delivery, CISTI, Ottawa, Canada K1A 0S2; (Tel.: +1-613-9 93 92 51, Fax: +1-613-9 52 82 43, e-mail: cisti.docdel@nrc.ca).

Copyright Transfer Statement

OR Spectrum

The copyright to this article is transferred to Springer-Verlag (for U.S. government employees: to the extent transferable) effective if and when the article is accepted for publication. The copyright transfer covers the exclusive right to reproduce and distribute the article, including reprints, translations, photographic reproductions, microform, electronic form (offline, online) or any other reproductions of similar nature.

The author warrants that this contribution is original and that he/she has full power to make this grant. The author signs for and accepts responsibility for releasing this material on behalf of any and all co-authors.

An author may make his/her article published by Springer-Verlag available on a personal home page provided the source of the published article is cited and Springer-Verlag is mentioned as copyright holder. Authors are requested to create a link to the published article in SpringerLink. The link must be accompanied by the following text: "The original publication is available at <http://www.springerlink.com>". Please use the appropriate URL and/or DOI for the article. Articles disseminated via SpringerLink are indexed, abstracted and referenced by many abstracting and information services, bibliographic networks, subscription agencies, library networks, and consortia.

Title of article

Author(s)

Author's signature

Date

Optional:

Yes, my name and address should be added to Springer-Verlag's address pool

To be completed by Springer-Verlag:

Published in Volume, issue, year
