

## INSTRUCTIONS TO AUTHORS

Vojnosanitetski pregled (VSP) publishes only previously neither published nor submitted papers in any other journals in the order determined by the Editorial Board. The following should be enclosed with the manuscript: a statement that the paper has not been submitted or accepted for publication elsewhere; a consent signed by all the authors that the paper could be submitted; the name, exact address, phone number, and e-mail address of the first author and co-authors. VSP reserves all copyrights.

Papers should be sent to: Military Medical Academy, Institute for Scientific Information, Crnotravska 17, 11040 Belgrade, Serbia & Montenegro, for "Editorial Board of VSP."

VSP publishes: **editorials, original articles, short communications, reviews/meta-analyses, case reports**, from the **medical history** (general or military), personal views, invited comments, letters to the editor, reports from scientific meetings, book reviews, extensive abstracts of interesting articles from foreign language journals, and other contributions. Papers are published in Serbian or English with abstracts in both languages, and the selected ones fully in English for original articles, short communications, meta-analyses and case reports.

General review papers type will be accepted by the Editorial Board only if the authors prove themselves as the experts in the fields they write on by citing not less than 5 self-citations.

Papers should be written on IBM-compatible PC, using 12 pt font, and double spacing, and printed on the laser, or other high-quality printer without any corrections, on white bond paper ISO A4 (210x297 mm) with at least 4 cm left margin. **Bold** and *italic* letters should be avoided. Observational and experimental articles, reviews and meta-analyses, should not exceed 16 pages (including tables and illustrations); case reports – 6; short communications – 5; letters to the Editor, reports on scientific meetings and book reviews – 2.

All measurements should be reported in the metric system in terms of the International System of Units (SI). Standard, internationally accepted terms should be used. Papers should be submitted on a diskette (CD) in triplicate (original and two copies).

**Authors** are requested to submit the final version of manuscript approved for publishing with tables and illustrations on a 3.5" virus free diskette or a CD. **MS Word for Windows** (97, 2000, XP, 2003) is recommended for word processing; other programs are to be used only exceptionally. Illustrations should be made using standard **Windows** programs. Avoid the use of colors in graphs.

Papers are reviewed anonymously by at least two editors and/or invited reviewers. Remarks and suggestions are sent to the author for final composition. Galley proofs are sent to the first author for corrections that should be returned within 5 days. Manuscripts accepted for publication are not being returned.

### Preparation of manuscript

Parts of the manuscript are: **Title page; Abstract with key words; Text; References.**

#### 1. Title page

a) The title should be concise but informative. Subheadings should be avoided;

b) full name of each author;

c) name and place of department(s) and institution(s) of affiliation, clearly marked by standard footnote signs.

#### 2. Abstract and key words

The second page should carry a structured abstract with the title for original articles, meta-analyses and case reports. The abstract should state the purposes of the study or investigation, basic procedures (selection of study subjects or laboratory animals; observational and analytical methods), main findings (giving specific data and their statistical significance, if possible), and the principal conclusions. It should emphasize new and important aspects of the study or observations. Structured abstract should contain typical subtitles: *background/aim, methods, results and conclusion*. The abstract for meta-analyses and original papers should have up to 450 words, and up to 150 words for case reports (with subtitles *background, case report, conclusion*). Below the abstract authors should provide, and identify as such, 3–10 key words or short phrases that will assist indexers in cross-indexing the article and will be published with the abstract.

#### 3. Text

The text of original articles is divided into sections with the headings: **Introduction, Methods, Results, and Discussion**. Long articles may need subheadings within some sections to clarify their content.

In the **Introduction** repeat the title of the article, excluding the names of authors. State the purpose of the article and summarize the rationale for the study or observation. Give only strictly pertinent references and do not include data or conclusions from the work being reported.

**Methods.** Describe your selection of the observational or experimental subjects (patients or experimental animals, including controls) clearly. Identify the methods, apparatus (manufacturer's name and address in parentheses), and procedures in sufficient detail to allow other workers to reproduce the results. Give references to established methods, including statistical methods. Identify precisely all drugs and chemicals used, with generic name(s), dose(s), and route(s) of administration. State the approval of the Ethics Committee for the tests in humans and animals.

**Results** should be presented in logical sequence in the text, tables and illustrations. Emphasize or summarize only important observations.

**Discussion** is to emphasize the new and important aspects of the study and the conclusions that result from them. Relate the observations to other relevant studies. Link the conclusions with the goals of the study, but avoid unqualified statements and conclusions not completely supported by your data.

### References

References should be superscripted and numbered consecutively in the order in which they are first mentioned in the text. **The references must be verified by the author(s) against the original document.** List all authors, but if the number exceeds 6, give 6 followed by et al. Do not use abstracts, secondary publications, oral communications, unpublished papers, official and classified documents. References to papers accepted but not yet published should be designated as "in press". Information from manuscripts not yet accepted should be cited in the text as "unpublished observations". References are cited according to the **International Committee of Medical Journal Editors. Uniform Requirements for Manuscripts Submitted to Biomedical Journals. Ann Intern Med 1997; 126: 36–47. Updated October 2001.**

Examples of references:

*Jurhar-Pavlova M, Petlichkovski A, Trajkov D, Efiniska-Mladenovska O, Arsov T, Strezova A, et al.* Influence of the elevated ambient temperature on immunoglobulin G and immunoglobulin G subclasses in sera of Wistar rats. *Vojnosanit Pregl* 2003; 60(6): 657–612.

*DiMaio VJ.* Forensic Pathology. 2nd ed. Boca Raton: CRC Press; 2001.

*Blinder MA.* Anemia and Transfusion Therapy. In: Ahyia NS, Flood K, Paranjothi S, editors. The Washington Manual of Medical Therapeutics, 30th edition. Boston: Lippincott, Williams and Wilkins; 2001. p. 413–428.

*Christensen S, Oppacher F.* An analysis of Koza's computational effort statistic for genetic programming. In: *Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG*, editors. Genetic programming. EuroGP 2002: Proceedings of the 5th European Conference on Genetic Programming; 2002 Apr 3–5; Kinsdale, Ireland. Berlin: Springer; 2002. p. 182–91.

*Aboud S.* Quality improvement initiative in nursing homes: the ANA acts in an advisory role. *Am J Nurs* [serial on the Internet]. 2002 Jun [cited 2002 Aug 12]; 102(6): [about 3 p.]. Available from: <http://www.nursingworld.org/AJN/2002/june/Wawatch.htm>

### Tables

Type each table double-spaced on a separate sheet. Number tables consecutively in the order of their first citation in the text in the upper right corner (**Table 1**) and supply a brief title for each. Place explanatory matter in footnotes, using the following symbols, in this sequence: \*, †, ‡, §, ||, ¶, \*\*, ††, ... . Each table has to be mentioned in the text. If you use data from another source, acknowledge fully.

### Illustrations

Figures are submitted in triplicate, and for the final version also on diskette/CD. Photos should be sharp, glossy black and white photographic prints, not larger than 203 × 254 mm. Letters, numbers, and symbols should be clear and even throughout and of sufficient size that when reduced for publication, each item will still be legible. Each figure should have a label on its back indicating the number of the figure, author's name, and top of the figure. If a figure has been published, acknowledge the original source.

Legends for illustrations are typed on a separate page, with arabic numerals corresponding to the illustrations. Identify and explain each one clearly in the legend symbols, arrows, numbers, or letters used to identify parts of the illustrations. Explain the internal scale and identify the method of staining in photomicrographs.

### Abbreviations and symbols

Use only standard abbreviations. Avoid abbreviations in the title and abstracts. The full term for which an abbreviation stands should precede its first use in the text

