

Checklist for authors

An updated copy of the **Guidelines for Contributors** is published in the April issue of every volume. Please carefully follow those guidelines in the preparation of your manuscript for publication on *Phytopathologia Mediterranea*. If you need a copy of the guidelines, please contact the Editorial Office at phymed@unifi.it and we will be happy to send you one.

In addition to the Guidelines, we recommend that you use this **checklist** in order to avoid most common mistakes.

Please note that this checklist is meant as an additional tool to assist authors in the preparation of their manuscripts and does not in any way substitute the Guidelines for Contributors. Manuscripts that do not comply with the journal's guidelines will not be accepted for publication.

Thank you for your understanding and cooperation.

Main title: it is in boldface, not followed by a full stop.

Authors' names: below title; first names written in full; last name is **not** followed by a full stop. In case of a double first name or a middle name, it is sufficient to spell in full the first name only; unless it is especially important to do otherwise, in which case the author decides.

Authors' addresses: are **not** followed by a full stop. **Full mailing address**, including zip codes, etc. **must** be indicated for all authors. Abbreviations in names of institutions should be avoided.

Corresponding author: add your contact information in the following format:

With only one author

To correspond with the author:
Fax: +39 055 3288273
E-mail: laura.mugnai@unifi.it

With more than one author

Corresponding author: L. Mugnai
Fax: +39 055 3288273
E-mail: laura.mugnai@unifi.it

Key words: maximum five key words. DO NOT use words that are already contained in the title.

Running title: indicate a possible short title for the page heading. The title may be subject to change for editorial purposes.

Text:

- In the text (included the Literature cited) all intervals should be separated by a **long** hyphen (Ascii character **alt 0150**):
October–December, 1999–2002, 186.9–200.6, 12–15 pp.
- No space before and after the hyphen or the multiplication sign(Ascii character **alt 0215**):
12–15 (NOT 12 – 15), 300×400 (NOT 300 × 400).
- Authors citations in the text should be in chronological order.
- A comma should follow author's name before the year of publication (Marchoux *et al.*, 1991; Vaira *et al.*, 1993)

Tables:

- Tables **must be created as tables**, (in Microsoft Word, top menu, select **table, insert table**, etc.), **NOT** as text using the TAB key.
- All intervals should be separated by a **long** hyphen (alt 0150)
- Notes at end of tables:

Examples

^a No. of infected plants

^b Numbers in parentheses represent percentages

-, sample not collected

n.a., not available

Comments

Letters (NOT numbers or other symbols) in superscript

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LITERATURE CITED AND TITLES

- **First Author:** No comma after last name – the initial follows last name – There is no space between initials.
- There is no space between the initials of authors with double names.

- **Other Authors:** Initial *precedes* last name – Last name is followed by a comma (except before the 'and' that precedes the last author's name).
- **Last Author:** The last author's name is preceded by 'and'

Example: Aramburu J., M. Rodriguez and J. Arino

- **Journal names** are in *italic*, each major word capitalised, not followed by a comma – volume number is followed by a comma.
- **Page intervals** are noted with a **long** hyphen (*e.g.*: 90–111). No spaces before or after hyphens separating page numbers.
- **Names of towns** must be followed by the country (*e.g.* Berlin, Germany – Amsterdam, Netherlands, etc.), except for the USA, in which the town is followed by the *state* initials, followed by the country (*e.g.* San Francisco, CA, USA – New York, NY, USA).

I. Periodicals

Examples:

Heitefuss R., M.A. Stahlmann and J.C. Walker, 1960. Oxidative enzymes in cabbage infected with *Fusarium oxysporum* f. sp. *conglutinans*. *Phytopathology* 50, 370–375.

Serizawa S. and T. Ichikawa, 1993. Epidemiology of bacterial canker of kiwifruit. *Annals of the Phytopathological Society of Japan* 59, 452–459 (in Japanese).

Ahrens U. and E. Seemueller, 1992. Detection of plant pathogenic mycoplasma-like organisms by a polymerase chain reaction that amplifies a sequence of the 16S rRNA gene. *Phytopathology* 82, 828–832.

II. Books, Proceedings, Monographs and chapters in monographs (including PhD thesis)

- Book titles are in *italic*. Initials of all words in book titles are upper case
- Page numbers are followed by 'pp.'
- Editors' names are *followed* by their initials and are not separated by 'and'; 'ed.' is used for both the singular and the plural. Note the comma after the parenthesis: ed.),

Examples:

Hawksworth D.L., P.M. Kirk, B.C. Sutton, D.N. Pegler and G.C. Ainsworth, 1995. *Ainsworth and Bisby's Dictionary of the Fungi*. 8th edition, CABI Publishing, CAB International, Wallingford, UK, 616 pp.

Griffing G.J. and R. Baker, 1991. Population dynamics of plant pathogens and associated organisms in relation to infectious inoculum. In: *Soil Solarization* (J. Katan, J.E. De Vay, ed.), CRC Press, Boca Raton, FL, USA, 3–21.

Kirk W.W., 2002. Efficacy of oxidate and purogene for control of potato storage pathogens and associated secondary infections. In: *21st Annual National Potato Council Seed Seminar, 5–7 December 2002, Portland, ME, USA, 14–16 (abstract)*.

Some useful ASCII characters

ALT	060	<	
ALT	062	>	
ALT	0137	‰	
ALT	0150	—	to be used for all intervals
ALT	0169	©	
ALT	0174	®	
ALT	0176	°	
ALT	0177	±	
ALT	0181	μ	
ALT	0215	×	To be used for multiplications
ALT	0225	β	
ALT	0247	÷	