

Popular Music

Editorial Policy

Popular Music is a vibrant multi-disciplinary journal covering all aspects of the subject from Adorno to Flamenco; from Turkish Arabesques to Annie Lennox; from Stax to Italian hip hop. Presenting serious debate and analysis, it keeps readers up to date with the latest research and opinion. Each issue contains substantial, authoritative and influential articles, shorter topical pieces, a wide range of book reviews, and the latest developments in popular music theories and methods. Some issues are thematic. An annual annotated book list of popular music titles from around the world is also included.

1. Submissions

Contributions should be sent to the Co-ordinating Editor (Articles):

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Three copies of the typescript should be submitted, which must be double spaced with margins of at least 1". Notes, bibliographies, appendixes and displayed quotations must also be double spaced. Contributors should write in English, or be willing to have their articles translated.

Articles should not normally exceed 10,000 words but shorter papers are welcome. A cover page should be submitted with the article, containing the author's name and postal address, telephone number, and where possible, fax number and electronic mail address.

When an article has been accepted for publication, the author must send a copy on computer disk, together with details of the format and wordprocessor used. However, the publisher reserves the right to typeset any article by conventional means if the author's disk proves unusable.

Contributors are responsible for obtaining permission to reproduce any material in which they do not hold copyright and for ensuring that the appropriate acknowledgements are included in their typescript.

Tables, graphs, diagrams and music examples must be supplied on separate sheets. Table headings should be typed above the table in the form '*Table 1. The musical categories*'. Other captions should be typed double spaced in the same style on separate sheets. Tables, Figures (which include photographs) and music examples should each be consecutively numbered through the article and their approximate positions in the text noted in the margin of the typescript. Figures and music examples should, if possible, be supplied in a form suitable for direct reproduction. Photographs must be well contrasted black and

white glossy prints, ideally measuring 8" x 6". Cross-references in the text to figures, etc. should be in the form '(see Example 1)', etc.

2. Text preparation

Headings. The article title and subheadings should be typed using initial capitals only for the first word and any proper names.

Notes should be kept to a minimum and numbered consecutively through the text with raised numbers outside punctuation. Type the notes on separate sheets at the end of the article.

Bibliographical references should be incorporated in the text and/or in the notes using the author-date system: 'as shown by Simon Frith (1981, p. 176)'; '(Frith 1981, p. 176)'; '(Smith and Jones 1978; Frith 1981)'. A complete Bibliography should be typed, double spaced, at the end of the article, following any Notes. Use the following style:

Hebdige, D. 1982. 'Towards a cartography of taste 1935-1962', in *Popular Culture: Past and Present*, ed. B. Waites, T. Bennett and G. Martin (London), pp.194-218

Fairley, J. (ed.) 1977A. *Chilean Song 1960-76* (Oxford) 1977B. 'La nueva canción chilena 1966-76', M.Phil. thesis, University of Oxford

Green A. 1965. 'Hillbilly music: source and symbol', *Journal of American Folklore*, 78, pp. 204-28

Discography. Contributors are encouraged to provide a Discography when appropriate. Use the style:

Joan Baez, 'Song title', *Recently*. Gold Castle Records, 171 004-1. 1987

Song, album and film titles. Note that song titles should be in single quotation marks, with the main words capitalised unless a foreign language convention dictates otherwise. The main words of album (and film) titles are also capitalised and the title italicised (or underlined for italic).

Endmatter. The various possible elements at the end of an article should be ordered as follows: Appendix(es), Notes, Acknowledgements, Bibliography (not 'References'), Discography.

Quotations. Use single quotation marks except for quotations within quotations which should have double. Quotations of more than c. forty words should be indented and typed double spaced without quotation marks. Type the source on the last line at the right-hand margin.

Lists. Any lists should be numbered with arabic numerals in parentheses. Type the numbers flush with the left-hand margin and align any turnovers with the first line of text:

- (1) Text...
text continues...
- (2) Text...

Style. English (not American) spelling should be used. Use -ise (not -ize) -yse (not -yze).

Foreign words in the text should be in italics (or underlined for italic) and the translation given in quotation marks in parentheses: *gravure* ('engraving'). Lyrics, etc. in a foreign language which are set off from the text should not be underlined. A translation should be given below, in quotation marks in parentheses.

Abbreviations. Note the following: ad hoc, cf., et al., etc., ibid. (referring to an immediately preceding citation), i.e. do not use op. cit.

Numerals under 100 should normally be spelt out in the running text. But note e.g. 'Audiences ranged from 20 to 200'. Spans of numbers should be elided: 27-8, 156-7, but 110-12, 117-18.

Dates should be given in the following style: 22 October 1990; 1960-70, the sixties, 1960s.

3. Proofs

Typographical or factual errors only may be changed at proof stage. The publisher reserves the right to charge authors for correction of non-typographical errors.

4. Offprints

25 offprints of each article and review article will be supplied free to the first named author. Extra copies may be purchased from the publisher if ordered at proof stage.

(Revised 4/4/05)